

MUNDON PARISH COUNCIL

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Mrs J Lines
Parish Clerk/RFO
Homestead
Old Heath Road
Althorne
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11 July 2023

Dear Councillors

You are summoned to attend the MEETING OF **MUNDON PARISH COUNCIL** to be held on **Tuesday 18 July 2023 at 7.00 p.m.** in the **Victory Hall, Mundon**, when the following business is proposed to be transacted.

Yours faithfully
Jackie Lines
Parish Clerk/RFO

Councillors: Cllr Gavin Rowsell (Chair), Cllr Kerry-Jane Wylie (Vice Chair),
Cllr John Bennett and Cllr Diane Leggett

A G E N D A

30. Chairman's welcome and to receive apologies of absence.

31. Declarations of Interest

- a) To receive Declarations of Interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interests are up to date or if new, to register at MDC i.e. if any changes occur that they are updated within 28 days on the MDC website.

32. Public Forum

A Code of Conduct to be adhered to as a whole and is consistent with "Nolan Principles" which are set out in paragraph 3.1 of the Code of Conduct and the provisions of S29(1) Localism Act 2011.

33. Minutes of the previous meeting – 16 May 2023

To receive, approve and sign the minutes of the meeting of the Parish Council held on 16 May 2023.

34. Councillors

Councillor vacancy to be filled by co-option.

35. County/District Councillors Report

To receive reports from County and/or District Councillors.

36. Policies, Procedures, Risk Assessments and Contracts

To consider and resolve any annual or new drafts:

- a) Internet Banking and Financial Reporting to Councillors.
- b) Publication Scheme.

37. Transport

- a) Confirmation of representative for Transport.
- b) To receive an annual report on transport.

38. The Furze

To receive an update on The Furze.

39. Grass Cutting/Verges

To receive an update from Cllr Leggett.

40. Neighbourhood Watch

To receive an update from Cllr Wylie.

41. Woodside

To receive an update on the progress of negotiations with Moat Housing and the passing of the Woodside green to the Parish.

42. Website and Social Media

To receive an update from Cllr Rowsell.

43. Planning

a) **Planning Applications For Information Only and for Review**

23/00440/OUT PP-12118536

Land North of Willow Grove, Maldon Road, Mundon

Outline planning application (with all matters of detail reserved for future determination except for means of access) for the erection of up to two dwellings.

23/00628/VAR PP-12258389

Removal of condition 2 on approved planning permission MAR/253/67 (Erection of a dwelling for agricultural worker)

Wycke View Farm, Main Road, Mundon

b) **Planning Decisions (and awaiting Decisions)**

23/0331/LDE PP-12044336

Wycke View Farm, Main Road, Mundon

Claim for lawful development certificate for an existing C3 dwelling without compliance with the relevant reserved matters MAR/253/67/1

23/00382/FUL PP-12059541

Unit 19 Mapledean Works, Maldon Road, Mundon
Construction of new portal framed B2 light industrial building with part mezzanine floor and office

23/00342/VAR PP-12045353

Wycke View Farm, Main Road, Mundon
Removal of condition 2 (occupation of dwelling) on approved planning MAR/253/67 (Erection of dwelling for agricultural worker, OS field 213, Sparrow Wycke Farm, Mundon)

23/00327/HOUSE PP-12030297

Erection of 6m x 6m cart lodge
Der A Lea, Main Road, Mundon

Appeal - APP/X1545/W/23/3317079

22/00491/FUL PP-11144693

Glenlene Main Road Mundon Essex
Construction of a two storey detached dwelling

c) Planning Correspondence:

Members to note receipt via email of the following:
List of planning applications, decisions and appeals weeks 20 to 28.

44. Parish Council Land – Ownership and Boundaries

To receive an update.

45. Highways

- a) To receive any updates on outstanding or new highways matters.
- b) To consider and resolve costs and information obtained for VAS and/or SID speed signs.
- c) To review information received from the Community Protection Team after carrying out regular speed checks via a TRUCAM.
- d) To consider and resolve costs and information obtained for sign to display speeding data.
- e) To consider and resolve costs and information obtained for village gateways.

46. Community

- a) Fundraising Committee update from Cllr Leggett.
- b) Post Box Stud Farm.
- c) Essex Police, Maldon Town Team Beat Surgeries.

47. Plume Educational Trust

Report from Trustee, Cllr Wylie.

48. Correspondence

A list will be provided on the evening of the meeting if any correspondence is received in addition to what has previously been circulated via email and is not an agenda item.
No decisions can be made under this heading it is for information only.

49. Finance

- a) To review and approve receipts, payments and bank reconciliation for May and June 2023 -
List of payments are circulated to members at the end of each month prior to the meeting.

May-23						
FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
06/23-24	13/05/2023	Mow My Law n	Grasscutting services 11 Apr and 2 May 23	150.00	0.00	150.00
07/23-24	14/04/2023	BHIB	Insurance annual renewal from 1 June 23	430.58	0.00	430.58
08/23-24	31/05/2023	Clerk	Salary - month 2 May 2023	527.34	0.00	527.34
09/23-24	31/05/2023	Clerk	Expense claim - flow ers	10.00	0.00	10.00

Jun-23						
FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
10/23-24	01/06/2023	Victory Hall	Victory hall hire x2 hrs July 2023 mtg	16.00		16.00
11/23-24	23/06/2023	ICO	Annual Data Protection Fee renewal from 24 July 2023	40.00		40.00
12/23-24	30/06/2023	Clerk	Salary and home office - month 3 - June 2023	422.96		422.96
13/23-24	26/06/2023	Mow My Law n	Grass cutting services 19 May, 8 June and 24 June 2023	225.00		225.00

- b) To consider and resolve costs and information for the use of the Cloud for future backup purposes.
- c) Victory Hall charges review.
- d) Locality Fund.

50. Training

Updates and review of future needs for members and Clerk.

51. External Meetings

To receive reports on any external meeting attended by Councillors or Clerk.

52. Information Exchange & Items for next Agenda

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting, other than what has already been decided during the course of the meeting.

53. Date of future meetings, next meeting – Tuesday 19 September 2023 @ 7pm

54. All business having been transacted, the Chair thanks everyone for attending and closes the meeting.