

# MUNDON PARISH COUNCIL

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Mrs J Lines  
Parish Clerk/RFO  
Homestead  
Old Heath Road  
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7 March 2022

**Dear Councillors**

You are summoned to attend the MEETING OF THE **MUNDON PARISH COUNCIL** to be held on **Tuesday 15 March 2022 at 7p.m.** in the **Victory Hall, Mundon**, when the following business is proposed to be transacted.

Yours faithfully  
Jackie Lines  
Parish Clerk/RFO

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**Councillors:** Cllr Gavin Rowsell, Cllr Lynne Attfield, Cllr John Bennett, Cllr Kerry-Jane Wylie and Cllr Diane Leggett

## A G E N D A

**136. Chairman's welcome and to receive apologies of absence.**

**137. Declarations of Interest**

- a) To receive declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interest are up to date or if new to register at MDC i.e. if any changes occur that they are updated within 28 days on the MDC website.

**138. Minutes of the Previous meeting – 18 January 2022**

To receive, approve and sign the minutes of the Meetings of the Parish Council held on 18 January 2022.

**139. Public Forum**

There will be 15 minutes available for Public Question Time. Opportunity for members of the public to speak and raise issues. No individual to speak for more than 3 minutes on any one issue unless invited to do so by the Chairman.

A Code of conduct to be consistent with "Nolan Principles" which are set out in paragraph 3.1 of the Code of Conduct and the provisions of S29 (1) Localism Act 2011.

**140. County/District Councillors Report**

To receive reports from County and/or District Councillors.

**141. Policies, Procedures and Risk Assessments**

To consider and resolve any annual or new drafts –

- a) Standing Orders
- b) Financial Regulations
- c) Councillor Code of Conduct

**142. Transport**

- a) To receive an update and an opportunity for members to raise any new issues, make decisions accordingly.
- b) Bus Back Better Strategy update from virtual meeting 18 Nov 2021.

**143. The Furze**

To receive an update on The Furze, new boundary fencing, and consider any new items.

**144. Grass Cutting/Verges**

To receive an update and consider any new matters arising.

**145. Neighbourhood Watch**

To receive an update, review, discuss and make any necessary decisions.

**146. Woodside**

To receive an update regarding correspondence with Moat Housing in relation to contribution to the repair/replacement of the fence and in regard to Moat Housings historic offer to gift the grass area in front of Woodside to the Parish Council.

**147. Website and Social Media**

To receive an update, review and consider any new items.

**148. Planning**

a) **Planning Applications:**

To review -

**22/00103/FUL PP-10582583**

Removal of palisade fencing and storage container and erection of single storey E(g)(iii) (light industrial) and B8 (storage) industrial building  
Suffolk Life Annuities, Unit 3 Mapledean Works, Maldon Road

b) **Planning Decisions (and awaiting Decisions):**

**21/01230/OUT PP-10402912 - Orchards, New Hall Lane**

Proposed 1 and a half storey chalet styled bungalow

c) **Planning Correspondence:**

Members to note receipt via email of the following:

List of planning applications weeks 2 to 10

List of planning decisions and appeals weeks 2 to 10

United Dengie Councils – updates regarding the proposed planning application and infrastructure for South Woodham Ferrers.

**149. Parish Council Land – Ownership and Boundaries**

To receive an update, consider and make any necessary decisions.

**150. Highways**

- a) To receive updates on outstanding matters and an opportunity for members to raise any new highways issues.
- b) To review information received from the Community Protection Team after carrying out random speed checks.

**151. Community**

- a) Communication to new and existing residents - Mundon Information Booklet, to receive an update.
- b) Lighting of beacons in June 2022 to mark the Queen's Jubilee and to receive an update from the Queen's Jubilee committee.

**152. Plume Educational Trust**

To receive an update from a Trustee.

**153. Correspondence**

A list will be provided on the evening of the meeting if any correspondence is received in addition to what has previously been circulated via email and is not an agenda item. No decisions can be made under this heading it is for information only.

**154. Finance**

- a) To resolve to approve, receipts, payments and bank reconciliations for January and February 2022 - List of payments circulated to members at the end of each month prior to the meeting.

**Jan-22**

FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
38/21-22	23/12/2021	MDC inv MUN20184238	Tru Cam attendance x1 hr November 2021	35.06	7.01	42.07
39/21-22	31/01/2022	Clerk	Salary and expenses - Month 10 - Jan 2022	366.69		366.69

**Feb-22**

FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
40/21-22	27/01/2022	Victory Hall	Booking form for x2 hours 15 Mar 22 Mtg	16.00		16.00
41/21-22	05/02/2022	Glebe Farm Hedging	x500 hedges, cane supports and guards	660.79	132.16	792.95
42/21-22	14/01/2022	MDC inv MUN20184324	Tru Cam attendance x1 hr December 2021	35.06	7.01	42.07
43/21-22	10/02/2022	MDC inv MUN20184485	Tru Cam attendance 30 mins January 2022	17.53	3.51	21.04
44/21-22	16/02/2022	EALC inv 15129	Cllr Training - Day 1 on 22 Feb 22	90.00	18.00	108.00
45/21-22	16/02/2022	EALC inv 15142	Cllr Training - Day 2 on 8 Mar 22	90.00	18.00	108.00
46/21-22	28/02/2022	Clerk	Salary and expenses - Month 11 - Feb 2022	262.29		262.29

- b) National Salary Award and pay scales 2021/22– update.
- c) Budget 2021/22 reflection.

**155. Training**

Updates and review of future needs for members and Clerk.

**156. External Meetings**

To receive reports on any external meeting attended by Councillors or Clerk.

**157. Information Exchange & Items for next Agenda**

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting, other than what has already been decided during the course of the meeting.

**158. Date of next meeting – Tuesday 17 May 2022 @ 7pm.**

**159. All business having been transacted, the Chair thanks everyone for attending and closes the meeting.**