

MUNDON PARISH COUNCIL

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Mrs J Lines
Parish Clerk/RFO
Homestead
Old Heath Road
Althorne
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11 January 2022

Dear Councillors

You are summoned to attend the MEETING OF THE **MUNDON PARISH COUNCIL** to be held on **Tuesday 18 January 2022 at 7p.m.** in the **Victory Hall, Mundon**, when the following business is proposed to be transacted.

Yours faithfully
Jackie Lines
Parish Clerk/RFO

Councillors: Cllr Gavin Rowsell, Cllr Lynne Attfield, Cllr John Bennett and Cllr Kerry-Jane Wylie

A G E N D A

112. Chairman's welcome and to receive apologies of absence.

113. Declarations of Interest

- a) To receive declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interest are up to date or if new to register at MDC i.e. if any changes occur that they are updated within 28 days on the MDC website.

114. Minutes of the Previous meetings – 16 November and 20 December 2021

To receive, approve and sign the minutes of the Meetings of the Parish Council held on 16 November 2021 and 20 December 2021.

115. Public Forum

- a) There will be 15 minutes available for Public Question Time. Opportunity for members of the public to speak and raise issues. No individual to speak for more than 3 minutes on any one issue unless invited to do so by the Chairman.

A Code of conduct to be consistent with "Nolan Principles" which are set out in paragraph 3.1 of the Code of Conduct and the provisions of S29 (1) Localism Act 2011.

Councillor Vacancy by Co-Option

- b) Opportunity for candidates to attend the meeting providing details about themselves.
- c) Council's nominations, debate and vote on Co-Option.

- d) Declaration by the Chairman if person is elected.
- e) Elected person may join the meeting and sign an acceptance of office form in the presence of the Proper Officer.

116. County/District Councillors Report

To receive reports from County and/or District Councillors.

117. Policies, Procedures and Risk Assessments

To consider and resolve any annual or new drafts -
Social Media policy.

118. Transport

- a) To receive an update and an opportunity for members to raise any new issues, make decisions accordingly.
- b) Bus Back Better Strategy virtual meeting 18 Nov 2021.

119. The Furze

To receive an update on The Furze, new boundary fencing, and consider any new items.

120. Grass Cutting/Verges

To receive an update and consider any new matters arising.

121. Neighbourhood Watch

To receive an update, review, discuss and make any necessary decisions.

122. Woodside

To receive an update regarding correspondence with Moat Housing in relation to contribution to the repair/replacement of the fence and in regard to Moat Housings historic offer to gift the grass area in front of Woodside to the Parish Council.

123. Website and Social Media

To receive an update, review and consider any new items.

124. Planning

- a) **Planning Applications:**
To review -

No new applications to review at present.

- b) **Planning Decisions:**

21/01136/LBC PP-10325388 - St Mary's Church, Vicarage Lane

Internal and external investigative works including trial pits; internal and external underpinning and piling of load-bearing walls; external render and brick repairs; internal plaster repairs; overhaul of rainwater goods and below ground drainage – **Listed Building Consent granted by MDC week 52 ended 31 Dec 2021**

21/00152/HOUSE PP-10337585 - Furze Lodge, Main Road

Single storey rear extension, loft conversion with rear facing dormer

21/01230/OUT PP-10402912 - Orchards, New Hall Lane

Proposed 1 and a half storey chalet styled bungalow

c) Planning Correspondence:

Members to note receipt via email of the following:

List of planning applications weeks 45 to 1

List of planning decisions and appeals weeks 45 to 1

125. Parish Council Land – Ownership and Boundaries

To receive an update, consider and make any necessary decisions.

126. Highways

a) To receive updates on outstanding matters and an opportunity for members to raise any new highways issues.

b) To review information received from the Community Protection Team after carrying out random speed checks.

127. Community

a) Communication to new and existing residents - Mundon Information Booklet, to receive an update.

b) Lighting of beacons in June 2022 to mark the Queen’s Jubilee – update.

128. Plume Educational Trust

To receive an update from a Trustee - Cllr Wylie.

129. Correspondence

A list will be provided on the evening of the meeting if any correspondence is received in addition to what has previously been circulated via email and is not an agenda item. No decisions can be made under this heading it is for information only.

130. Finance

a) To resolve to approve, receipts, payments and bank reconciliations for November and December 2021. - List of payments circulated to members at the end of each month prior to the meeting.

Nov-21

FOLIO	DATE	PAYMENT	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
32/21-22	05/11/2021	BP	MDC inv MUN20184018	Tru Cam attendance x1 hr October 2021	35.06	7.01	42.07
33/21-22	30/11/2021	BP	Clerk	Salary and expenses - Month 8 - Nov 2021	335.37		335.37

Dec-21

FOLIO	DATE	PAYMENT	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
34/21-22	01/12/2021	BP	Victory Hall	Booking form for x2 hours 18 Jan 22 mtg	16.00		16.00
35/21-22	07/12/2022	BP	Victory Hall	Booking form for x1 hour 20 Dec 21 mtg	8.00		8.00
36/21/22	18/10/2021	BP	Mow My Lawn	Inv 1084 - 29th Oct/12th Nov/3rd Dec mowing	240.00		240.00
37/21-22	30/12/2021	BP	Clerk	Salary and expenses - Month 9 - Dec 2021	291.00		291.00

b) The precept for 2022/2023.

c) Financial and Management Risk Assessment – annual review.

d) Asset Register – annual review.

131. Training

Updates and review of future needs for members and Clerk.

132. External Meetings

To receive reports on any external meeting attended by Councillors or Clerk.

133. Information Exchange & Items for next Agenda

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting, other than what has already been decided during the course of the meeting.

134. Date of next meeting – Tuesday 15th March 2022 @ 7pm.

135. All business having been transacted, the Chair thanks everyone for attending and closes the meeting.