

MUNDON PARISH COUNCIL

Email: mundonparishcouncil@yahoo.com
Website: Mundon.org – Tel: 07789 342747

Mrs J Lines
Parish Clerk/RFO
Homestead
Old Heath Road
Althorne
Essex CM3 6EW

14 March 2023

Dear Councillors

You are summoned to attend the MEETING OF **MUNDON PARISH COUNCIL** to be held on **Tuesday 21 March 2023 at 7.00 p.m.** in the **Victory Hall, Mundon**, when the following business is proposed to be transacted.

Yours faithfully
Jackie Lines
Parish Clerk/RFO

Councillors: Cllr Gavin Rowsell, Cllr Lynne Attfield, Cllr John Bennett,
Cllr Kerry-Jane Wylie and Cllr Diane Leggett

A G E N D A

130. Chairman's welcome and to receive apologies of absence.

131. Declarations of Interest

- a) To receive declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of interest are up to date or if new to register at MDC i.e. if any changes occur that they are updated within 28 days on the MDC website.

132. Public Forum

A Code of conduct to be adhered to as a whole and is consistent with "Nolan Principles" which are set out in paragraph 3.1 of the Code of Conduct and the provisions of S29(1) Localism Act 2011.

133. Minutes of the previous meeting – 17 January 2023

To receive, approve and sign the minutes of the meeting of the Parish Council held on 17 January 2023.

134. County/District Councillors Report

To receive reports from County and/or District Councillors.

135. Policies, Procedures, Risk Assessments and Contracts

To consider and resolve any annual or new drafts:

- a) Code of Conduct for Members
- b) Financial Regulations
- c) Standing Orders

136. Transport

To receive an update from Cllr Bennett.

137. The Furze

- a) To receive an update on The Furze.
- b) Dog fouling.

138. Grass Cutting/Verges

- a) To receive an update from Cllr Attfield.
- b) Verge replanting project.

139. Neighbourhood Watch

To receive an update from Cllr Wylie.

140. Woodside

To receive an update on the progress of negotiations with Moat Housing and the passing of the Woodside green to the Parish.

141. Website and Social Media

To receive an update from Cllr Rowsell.

142. Planning

a) **Planning Applications For Information Only and for Review**

**For Information Only
NMA/MAL/23/00242**

Whitehaven 3 Garlands Bungalow Mundon Road Mundon
Application for non-material amendment following grant of Planning Permission 22/00938/HOUSE (Single storey rear extension. Re-build with a pitched roof the existing extension to side. Front extension below existing roof structure.) Amendment sought: Extend existing rear pitched roof to previous extension over area of approved rear extension with glass gable to end. Existing roof line and heights maintained.

Planning Decisions (and awaiting Decisions)

22/01070/FUL PP-11594619

Land at Hook Farm, Mundon Road, Mundon
Proposed demolition of existing commercial structures and construction of 7 new dwellings with associated landscaping

22/01180/FUL PP-11702901

Land at Mapledean Pig Farm, Mapledean Chase, Latchingdon
Construction of a chalet bungalow

b) Planning Correspondence:

Members to note receipt via email of the following:

List of planning applications weeks 03 to 11

List of planning decisions and appeals weeks 03 to 11

143. Parish Council Land – Ownership and Boundaries

To receive an update.

144. Highways

- a) To receive any updates on outstanding or new highways matters.
- b) To consider and resolve speeding survey information and future assistance.
- c) To review information received from the Community Protection Team after carrying out regular speed checks via a TRUCAM.
- d) To consider and resolve the service for TRUCAM patrolling attendance for 2023/24.

145. Community

- a) Fundraising Committee update on events and funds from Cllr Leggett.
- b) Post Box Stud Farm.
- c) Essex Police, Maldon Town Team Beat Surgeries.
- d) Local Elections.

146. Plume Educational Trust

- a) Report from Trustee, Cllr Wylie.
- b) Appointment of Trustee from 14 June 2023.

147. Correspondence

A list will be provided on the evening of the meeting if any correspondence is received in addition to what has previously been circulated via email and is not an agenda item.

No decisions can be made under this heading it is for information only.

148. Finance

- a) To review and approve receipts, payments and bank reconciliation for January and February 2023 - List of payments are circulated to members at the end of each month prior to the meeting.

Jan-23

FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
43/22-23	03/01/2023	BP Capital Account	VAT element reclaimed for capital items 1 Sept21 to 31 Aug22 Contra	262.99		262.99
44/22-23	20/01/2023	Maldon District Council	Community Engagement Team Services - 1 Oct to 31 Dec 22	107.82	21.56	129.38
45/22-23	31/01/2023	Clerk	Salary and expenses month 10 - January 2023	337.53		337.53

Feb-23

FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
46/22-23	27/01/2023	Clerk	Expenses Claim - dog fouling signs for The Furze	16.42	1.32	17.74
			Invoice 011486 - Tfr of land - Woodside Green from Moat Housing and Net Purchase Completion Statement - Land Reg Chgs/Chancel			
47/22-23	06/02/2023	MPP Solicitors	Insurance	71.00	150.00	71.00
48/22-23	01/02/2023	Victory Hall	Victory Hall Hire x 2 hrs re 21 March 2023 mtg	16.00		16.00
49/22-23	09/02/2023	Glebe Farm Hedging	Invoice 131487 x500 hedge saplings, guards and canes	499.75	99.95	599.70
50/22-23	14/02/2023	Community Account	Correct VAT element for capital items 1 Sept 21 to 31 Aug 22 Contra	-130.83		-130.83
51/22-23	28/02/2023	Clerk	Salary and expenses month 11 - February 2023	337.53		337.53

- b) Review of the Asset Register, to consider and resolve.
- c) 2022/23 internal audit.

149. Emails

To consider and resolve emails received and their filtration through to Councillors.

150. Training

Updates and review of future needs for members and Clerk.

151. External Meetings

To receive reports on any external meeting attended by Councillors or Clerk.

152. Information Exchange & Items for next Agenda

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting, other than what has already been decided during the course of the meeting.

153. Date of next meetings – Tuesday 16 May 2023

Annual Meeting of the Parish Council – 7pm

Annual Parish Assembly - 8.30pm

154. All business having been transacted, the Chair thanks everyone for attending and closes the meeting.