

MUNDON PARISH COUNCIL

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Mrs J Lines
Parish Clerk/RFO
Homestead
Old Heath Road
Althorne
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3 February 2026

Dear Councillors

You are summoned to attend the MEETING OF **MUNDON PARISH COUNCIL** to be held on **Tuesday 10 February 2026 at 7.00 p.m.** in the **Victory Hall, Mundon**, when the following business is proposed to be transacted.

Yours faithfully
Jackie Lines
Parish Clerk/RFO

Councillors: Cllr Gavin Rowsell, Cllr John Bennett, Cllr Kerry-Jane Wylie, Cllr Diane Leggett and Cllr Marita Ponting

A G E N D A

96. Chairman's welcome and to receive apologies of absence.

97. Declarations of Interest

- a) To receive declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interests are up to date or if new to register at MDC i.e. if any changes occur that they are updated within 28 days on the MDC website.

98. Public Forum

A code of conduct to be adhered to as a whole and is consistent with the Seven Principles of Public Life (known as the "Nolan Principles") which are set out in the Introduction and Appendix A of the Councillor Code of Conduct and the provisions of S28 Localism Act 2011.

99. Minutes of the previous meetings – 18 November 2025

To receive, approve and sign the minutes of the meetings of the Parish Council held on 18 November 2025.

100. County/District Councillors Report

To receive reports from County and/or District Councillors.

101. Policies, Procedures, Risk Assessments and Contracts

To consider and resolve any existing policies or new drafts.

- a) Financial and Management Risk Assessment.
- b) Privacy Notice.

102. Public Transport

To receive an update from Cllr Ponting

103. The Furze

To receive an update on The Furze.

104. Grass Cutting/Verges

To receive an update from Cllr Leggett.

105. Neighbourhood Watch

To receive an update from Cllr Wylie.

106. Woodside

To received and update.

107. Website and Social Media

To receive an update from Cllr Rowsell.

108. Planning

a) **Planning Applications For Review (and For Information Only)**

25/00750/VAR PP-14262362

Desch Plantpak Ltd, Maldon Road, Mundon

Removal of condition 5 on approved planning permission
94/00480/FUL (Alterations and extension to factory unit)

25/00995/LDP PP-14360697 (For Information Only)

Mapledean Poultry Farm, Mapledean Chase, Mundon

Claim for lawful development certificate for a proposed continued development of
commenced planning permission OUT/MAL/18/01034 and RESM/MAL/23/00744

25/01022/FULM PP-14350416

Land East Of Bridge Wick Lane, Dengie

The construction, operation (including maintenance) and decommissioning of an onshore
wind electricity generating facility and associated infrastructure, comprising up to 15 Wind
Turbine Generators (WTGs), onsite substation, access tracks, underground cabling, temporary
construction compounds, temporary concrete batching plant, and landscape and ecological
mitigation and enhancement

b) **Planning Decisions (and awaiting Decisions)**

25/00954/FUL

Land at Bramble Hall, Mundon Road, Mundon

30MW Solar Park (including cable route from site to point of connection) and associated
infrastructure

25/00750/VAR PP-14262362

Desch Plantpak Ltd Maldon Road Mundon

Removal of condition 5 on approved planning permission
94/00480/FUL (Alterations and extension to factory unit)

25/00694/FUL PP-14166580

Land at Whitegate Farm, Vicarage Lane, Mundon

Change of use of land from ménage to agricultural and erection of ancillary barn to support the agricultural use of the wider farm.

25/00748/HOUSE PP-14248640 and 25/00749 PP-14248640

Dormer Cottage, Main Road, Mundon

Replacement of the existing conservatory with a single storey rear extension.

24/01004/OUTM PP-13623594

Land South Of Threeways and 45 The Street Latchingdon

Outline planning application with all matters reserved except for means of access, for up to 140 no. dwellings (Use Class C3) including 40% affordable housing; new site access and internal access roads; a new village centre (Use Class E(a)); flexible employment space (Use Class E); car and cycle parking; landscaping; sustainable urban drainage systems; public open space and footpaths; community woodlands and allotments; together with associated infrastructure.

25/00301/FUL PP-13849407

Land adjacent The Old Post Office, Main Road, Mundon

Demolition of existing outbuildings and construction of two bedroom dwelling and extended vehicle crossover.

c) Planning Correspondence:

Members to note receipt via email of the following:

List of planning applications, decisions and appeals for weeks 47 to 06.

109. Highways

- a) To receive any updates or concerns on new highways matters.
- b) To review information received from the Community Engagement Team after carrying out regular speed checks via a TruCAM.
- c) To consider and resolve the purchase of new speed data signs.
- d) Weight restrictions for HGVs.
- e) Update on traffic calming measures through the village, to include village gateways.

110. Community

- a) Fundraising Committee update from Cllr Leggett.
- b) Consider and resolve Defibrillators within Mundon.
- c) Consider and resolve any expenditure requests.
- d) Policing Team – Let's Talk.

111. Plume Educational Trust

Report from Trustee, Cllr Wylie.

112. Correspondence

A list will be provided on the evening of the meeting if any correspondence is received in addition to what has previously been circulated via email and is not an agenda item.

No decisions can be made under this heading it is for information only.

113. Finance

- a) To review and approve receipts, payments, bank reconciliation and budget v actual reports for November, December 2025 and January 2026 - List of payments are circulated to members at the end of each month prior to the meeting.

Nov-25

FOLIO	DATE	PAYEE	DESCRIPTION	NET AMT	VAT	GROSS
41/25-26	18/11/2025	Wood Warden	Wood stain for Tommy	7.50	1.50	9.00
42/25-26	23/11/2025	Mow My Lawn	Inv 1870 - Grass cutting 31 October 2025	80.00		80.00
43/25-26	30/11/2025	Clerk	Salay, home office - month 8 - Nov 2025	489.42		489.42

Dec25

FOLIO	DATE	PAYEE	DESCRIPTION	NET AMT	VAT	GROSS
44/25-26	08/12/2025	Victory Hall Committee	Hall hire x2hrs for 20 January 2026 PC Meeting	20.00		20.00
45/25-26	30/12/2025	Clerk	Salary, home office - month 9 - Dec 2025	393.09		393.09

Jan 26

FOLIO	DATE	PAYEE	DESCRIPTION	NET AMT	VAT	GROSS
46/25-26	05/01/2026	Mow My Lawn	Inv 1885 - Grass cutting 28 November 2025	80.00		80.00
47/25-26	19/01/2026	HMRC	Ers NIC liability due for Oct to Dec 25 payroll (not taken via DDR)	11.70		11.70
48/25-26	09/01/2026	Maldon District Council	Inv MUN20193983 - Community Engagement patrols Oct to Dec 2025	129.72	25.94	155.66
49/25-26	30/01/2026	Clerk	Salary, homeoffice - month 10 - Jan 2026	452.37		452.37

- b) Annual Precept and Budget for 2026/27.
 c) Locality Fund update.
 d) To consider and resolve credit on PAYE account with HMRC.
 e) To consider and resolve any capital expenditure requests from Capital Reserves.

114. Training

Updates and to consider and resolve future needs for Councillors, Volunteers and Clerk.

115. External Meetings

To receive reports on any external meeting attended by Councillors or Clerk.

116. Information Exchange and Items for next Agenda

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting, other than what has already been decided during the course of the meeting.

117. Date of future meetings, next meeting – Tuesday 17 March 2026 @ 7pm.

118. All business having been transacted, the Chair thanks everyone for attending and closes the meeting.