

MUNDON PARISH COUNCIL

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Mrs J Lines
Parish Clerk/RFO
Homestead
Old Heath Road
Althorne
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10 January 2023

Dear Councillors

You are summoned to attend the MEETING OF **MUNDON PARISH COUNCIL** to be held on **Tuesday 17 January 2023 at 7.00 p.m.** in the **Victory Hall, Mundon**, when the following business is proposed to be transacted.

Yours faithfully
Jackie Lines
Parish Clerk/RFO

Councillors: Cllr Gavin Rowsell, Cllr Lynne Attfield, Cllr John Bennett,
Cllr Kerry-Jane Wylie and Cllr Diane Leggett

A G E N D A

106. Chairman's welcome and to receive apologies of absence.

107. Declarations of Interest

- a) To receive declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of interest are up to date or if new to register at MDC i.e. if any changes occur that they are updated within 28 days on the MDC website.

108. Public Forum

A Code of conduct to be adhered to as a whole and is consistent with "Nolan Principles" which are set out in paragraph 3.1 of the Code of Conduct and the provisions of S29(1) Localism Act 2011.

109. Minutes of the previous meeting – 15 November 2022

To receive, approve and sign the minutes of the meeting of the Parish Council held on 15 November 2022.

110. Policies, Procedures, Risk Assessments and Contracts

To consider and resolve any annual or new drafts:

- a) Financial and Management Risk Assessment
- b) Social Media and Electronic Communication Policy

111. County/District Councillors Report

To receive reports from County and/or District Councillors.

112. Transport

To receive an update from Cllr Bennett.

113. The Furze

- a) To receive an update on The Furze.
- b) Dog fouling, bins and signs to consider and resolve.

114. Grass Cutting/Verges

- a) To receive an update from Cllr Attfield.
- b) Verge replanting project.

115. Neighbourhood Watch

To receive an update from Cllr Wylie.

116. Woodside

To receive an update on the progress of negotiations with Moat Housing and the passing of the Woodside green to the Parish.

117. Website and Social Media

To receive an update from Cllr Rowsell.

118. Planning

a) **Planning Applications to Review**

22/01180/FUL PP-11702901

Land at Mapeledean Pig Farm, Mapledean Chase, Latchingdon
Construction of a chalet bungalow

b) **Planning Decisions (and awaiting Decisions)**

22/01070/FUL PP-11594619

Land at Hook Farm, Mundon Road, Mundon
Proposed demolition of existing commercial structures and construction of 7no. new dwellings
with associated landscaping

22/00970/LDE PP-11527460

Wycke View Farm, Main Road, Mundon
Claim for lawful development certificate for an existing erection of a dwelling with no
agricultural occupancy condition.

22/00991/LDE PP-11544996

Little Wycke Farm, Blind Lane, Mundon

Occupation of Little Wycke Farm in breach of Condition 3 of MAL/191/77 and condition 4 of 00/00353/FUL (Agricultural occupancy) for a continuous period of time in excess of ten years

22/00742/HOUSE PP-11341790

Holmfield Bungalow, Main Road, Mundon

Single storey rear extension and conversion of garage into habitable room

c) Planning Correspondence:

Members to note receipt via email of the following:

List of planning applications weeks 46 to 02

List of planning decisions and appeals weeks 46 to 02

119. Parish Council Land – Ownership and Boundaries

To receive an update.

120. Highways

a) To receive any updates on outstanding or new highways matters.

b) To review information received from the Community Protection Team after carrying out regular speed checks via a TRUCAM.

121. Community

a) Fundraising Committee update from Cllr Leggett.

b) Post Box Stud Farm.

c) Defibrillator.

d) Essex Police, Maldon Town Team Beat Surgeries.

122. Plume Educational Trust

Report from Trustee, Cllr Wylie

123. Correspondence

A list will be provided on the evening of the meeting if any correspondence is received in addition to what has previously been circulated via email and is not an agenda item.

No decisions can be made under this heading it is for information only.

124. Finance

a) To review and approve receipts, payments and bank reconciliation for November and December 2022 - List of payments are circulated to members at the end of each month prior to the meeting.

Nov-22						
FOLIO	DATE	PAYEE	DESCRIPTION	NET AMT	VAT	GROSS
35/22-23	30/10/2022	Mow My Law n	Grass cutting services for Oct 22 - Invoice 1282	140.00		140.00
36/22-23	15/11/2022	Wood Warden	Expenses - Fuel and oil for wood chipper	13.55	2.71	16.26
37/22-23	23/11/2022	MPP Solicitors	Disbursements for reports and searches re Woodside Green	320.00		320.00
38/22-23	30/11/2022	Clerk	Salary and expenses month 8 - November 2022	626.36		626.36

Dec-22						
FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
39/22-23	02/12/2022	Victory Hall	Victory Hall hire x2 hrs re 17 Jan 22 mtg	16.00		16.00
40/22-23	12/12/2022	Mow My Lawn	Grass cutting services Nov & Dec 22 - Invoice 1302	140.00		140.00
41/22-23	12/12/2022	MPP Solicitors	Extra Disbursement costs for searches re Woodside Green	70.00		70.00
42/22-23	30/12/2022	Clerk	Salary and expenses month 9 - December 2022	346.58		346.58

- b) The precept for 2023/2024.
- c) To consider and resolve budget headings where possible shortfalls may arise.
- d) Annual review of the Asset Register, to consider and resolve.

125. Training

Updates and review of future needs for members and Clerk.

126. External Meetings

To receive reports on any external meeting attended by Councillors or Clerk.

127. Information Exchange & Items for next Agenda

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting, other than what has already been decided during the course of the meeting.

128. Date of next meeting – Tuesday 21 March 2023 @ 7pm

129. All business having been transacted, the Chair thanks everyone for attending and closes the meeting.