

**A MEETING OF THE PARISH COUNCIL WAS HELD ON TUESDAY 21<sup>ST</sup>  
JUNE 2016 AT 7.30PM IN THE NEW VICTORY HALL, MUNDON.**

Those present: Cllrs. S.Livermore (Chair). B. Hollis, L. Clark, G. Rowsell, I. McDonald, the clerk and one member of the public.

1. There were no apologies.
2. There were no declarations of interest.
3. Public Comments – Councillor Livermore commented that bin collections were very bad.
4. The minutes of the previous meeting were agreed and signed.
5. Matters arising/Clerks Report.  
The clerk reported on items that needed updating. There were new guidelines for increased ‘transparency’ in Parish Council matters which will require updating to the website. Councillor Rowsell will deal with this. The Standing Orders need reviewing in order to bring them into line with local and government authority requirements. Councillor Hollis suggested we carry this forward to a later meeting.  
An email from Maldon District Council regarding Personal Interest Information had been forwarded to Councillors.
6. District Councillors Report – not available.
7. Items previously agreed for the Agenda.
  - a. Transport – Cllr. Clark attended a meeting that was well supported by Parish Councils. Budgets are under pressure and the Tollesbury depot is to close. The service is generally good although sometimes erratic on a Sunday.
  - b. The Furze – Cllr McDonald reported that the bees are back in the tree in the car park. There are possibly a few Fallow Deer in the wood but unlikely to cause much damage. Cllr. Rowsell said that one boundary fence, adjacent to the wood, was not in the correct place. The owner will be made aware of this.
  - c. Grass cutting – The new contractor has been appointed and provided the relevant paper work for VAT and Public Reliability Insurance. It will need to be decided whether cuttings should be removed and how often strimming will be necessary. Cllr. Rowsell is still waiting for a reply from Moat Housing.
  - d. Neighbourhood Watch – Cllr Rowsell reported that Hare Coursing is a problem. Some equipment was stolen from a farm and more gates are being put up.
  - e. Woodside – Cllr Rowsell reported some problems regarding quadbikes. Cllr Clark said that some hedges by the footpath still needed cutting back.

- f. Defibrillator Storage – Cllr Rowsell has the replacement box and now waits installation by the electrician. Public training has been offered and it would need to be towards the end of the year.
- g. Village Key – now in a key safe. Cllr Livermore attended a Village Hall meeting. Peter Newton was a Trustee who oversaw most matters. Another person is now needed to take this on. It was suggested that the Parish Council could take on this duty. Cllr Rowsell proposed and Cllr Hollis seconded that this be done. The clerk will contact EALC to see what advice they can give.

## 8. Planning

Sparrow Wycke Farm. COUPA/MAL/15/01193. Appeal. Change of use from agricultural building to house. Appeal granted with all costs.

Cllrs had raised no objection to the original application and felt that this should not have gone to appeal. They felt it was a waste of costs.

## 9. Highways

Cllr Rowsell will contact Highways about passing places in Blind Lane. The clerk will write to John Binder to ask him to cut the hedge at the corner of Blind Lane. Cllr Rowsell will trim hedge at corner of New Hall Lane to help visibility.

Cllr Rowsell commented that the River Bailiff now has two jet skis to replace the speed boat. They were expensive to buy and run and do not seem useful in the case of an emergency on the river.

## 10. Correspondence

Emails/forwarded to all Councillors

Weekly email News Digests

EALC Bulletins

MDC Planning lists, decisions and appeals

Rural Opportunities bulletins

Making the Links

London Southend Airport

Rural Vulnerability Service

Rural Conference 2016

Superfast Broadband Essex Programme

Members Bulletins

Coastal Communities Fund

Bradwell LCLC meeting June 1

Carer Support Services

MDC Free Information and Networking Event June 9

Planning Awards

LCR Opinion Questionnaire

Neighbourhood Plans – Data required

Rural Services Network

DHGPC Minutes and Agenda 9 Jun  
Superfast Essex. Parish Engagement Event 13 July  
Risk Assessment and first Aid courses  
Town and Parish Council Training Event RCCE 2 Jul  
Parish Support (compliance with Transparency Code)  
MDC News Releases  
Rural Services Network. Rural Economy Spotlight.  
Essex & Southend Replacement Waste Local Plan.

11. Finance

The following cheques were signed

Hall Rent	12.00
Clerk May and June (less PAYE £40)	160.00
Information Commission	35.00
J & M Payroll Services	42.00

AUDIT

The clerk produced the completed Annual Audit Papers.  
Annual Governance of Finances – approved and signed.  
Approval of Accounting Statements – Councillor Rowsell proposed and Councillor McDonald seconded that these should be approved. This was agreed.  
The Clerk confirmed that the provision of public rights for publication of audit had been followed. The Audit papers will be forwarded to the Internal Auditor for his approval and then on to the External Auditors.

12. Items for future Agendas  
Defibrillator Training.

13. Date of next meeting – Tuesday 16<sup>th</sup> August 2016.