

MUNDON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON
TUESDAY 16 NOVEMBER 2021 AT 7PM IN THE VICTORY HALL

Email: mundonparishcouncil@yahoo.com

Website: Mundon.org – Tel: 07789 342747

Present: Cllr Gavin Rowsell, Cllr Kerry-Jane Wylie and Cllr John Bennett

In Attendance: Mrs Jackie Lines – Parish Clerk/RFO

Members of the Public: 3

Meeting Commenced at: 7pm

80. Chairman's welcome and to receive apologies of absence

Apologies received from Cllr Lynne Attfield were accepted. No communication received from District Cllr Bassenger, District Cllr Boyce or County Cllr Stamp.

81. Declarations of Interest

- a) Members made the usual declaration that members live and/or work in the District and declared a global declaration. No other declarations were made at this point in the meeting.
- b) Members noted their responsibility to make any changes to their register of interests within 28 days and let the Parish Clerk know that it had been done.

82. Minutes of the Previous meeting – 21 September 2021

The minutes were approved and signed by the Chairman as a true and accurate record – unanimous decision.

83. Public Forum

A resident asked whether the Parish Council had any plans to be part of the Queen's Green Canopy Project for the Jubilee next year. Cllr Rowsell confirmed many invitations to be part of such projects are received by the Parish Council on a regular basis and the schemes have been individually reviewed. The Parish Council had been advised not to include the Furze in these projects and any ideas of elsewhere in the Parish would be welcome.

It was suggested by a resident to replace the petrified dead oaks, Cllr Rowsell confirmed this had already been done and the area is funded by Natural England who have placed restrictions on the land.

Alternative areas could be on the private land of residents, a message could be placed on Facebook making people aware of such schemes.

A resident suggested white village gates with flowers at the entrance and exit of the village to include speed signs would be appealing and possibly help with reducing speeding. Cllr Rowsell confirmed this question had been raised in the past and has been pursued but highways will not allow this for Mundon due to the narrow width of the verges. The village gates are also normally placed at the 30mph zones.

84. County/District Councillors Report

No reports available, County and District Councillors not present.

85. Councillors and Clerk

- a) Councillor vacancy advert will be placed on the notice board, website and social media for co-option following no request for a by-election to be held.
- b) Co-option policy was considered and adoption agreed – unanimous decision.

86. Policies, Procedures and Risk Assessments

- a) Resolved – Standing Orders to adopt the change for delegation to the Clerk for supported planning applications - unanimous decision.
- b) Resolved – to adopt the Co-Option policy – unanimous decision.

87. Transport

- a) No new issues arising.
- b) Dengie Dart - Cllr Bennett provided detailed information from the Essex County Council website on pricing and other specifics for uploading to the Mundon Parish Council website. The information will also be posted on Facebook to make people aware of the service. It was noted no-one from Mundon had utilised the facility since the last Parish Council meeting in September 2021.

88. The Furze

Cllr Attfield had updated prior to the meeting, further quotes for new and repair of boundary fencing had been requested but the quotes had not been received to date. Only one quote has been received several months ago. Cllr Bennett will also assist to try and locate other companies and obtain quotes.

Cllr Rowsell had discussed the gate entrance into the Furze from the land of a new resident. It was reported, the resident was happy with the position acknowledging the boundary work to be carried out for the Parish Council will block their gate.

Cllr Rowsell had reported back to the resident who had offered a memorial bench and explained the potential complications which could arise therefore suggesting a tree would be more appropriate.

89. Grass Cutting

No new matters arising.

Cllr Attfield had updated prior to the meeting, the grass cutting contractor anticipates one more cut to the end of the season and then leaf clearing.

90. Neighbourhood Watch

Cllr Wylie confirmed there were no reports of any matters arising in the village, other than fly tipping of a mattress along Blind Lane.

Cllr Wylie had hoped to attend an online Maldon Neighbourhood Watch meeting on 30th September but due to technical issues was unable to. However, meeting notes are due to be forwarded and will be reported on at the next Parish Meeting.

The NHW campaign this month is to highlight that during winter, houses are more likely to be burgled in the early evening. If you are out, put lights on timers in the rooms you use most to make it look like you are in, keep valuables out of sight, make sure windows, doors, and garages have been properly closed and locked.

<https://www.ourwatch.org.uk/> for more information.

91. Woodside

Clerk reported a recent update from Moat on 10 November 2021 confirmed a report will going to the Asset Management Group meeting on 17 November 2021 and it is hoped the meeting will result in a final decision.

92. Website and Social Media

Cllr Rowsell reported – the website is a legal requirement but not much flow of traffic. Facebook has recently obtained an uplift of around 10 new followers.

93. Planning

a) Planning Applications

Two new planning applications had been circulated to the members prior to the meeting:

21/01136/LBC PP-10325388 – St Mary’s Church, Vicarage Lane

Internal and external investigative works including trial pits; internal and external underpinning and piling of load-bearing walls; external render and brick repairs; internal plaster repairs; overhaul of rainwater goods and below ground drainage – **plans had been reviewed by all and no objections raised.**

21/00152/HOUSE PP-10337585 - Furze Lodge, Main Road

Single storey rear extension, loft conversion with rear facing dormer - **plans had been reviewed by all and no objections raised.**

b) Planning Decisions:

21/00488/FUL PP-09768363 – Land between Furzedown and Elms Coal Yard, Main Road

New one and a half storey chalet style dwelling – **considered by the meeting of the South-Eastern Area Planning Committee on 15 September 2021 @ 7.30pm and approved by MDC on 24 September 2021.**

21/00682/FUL PP-09934476 – Mundon Hall, Vicarage Lane

Erection of a covered cattle yard for the purposes of animal welfare – **approved by MDC week 42 ending 22 October 2021.**

21/00601/HOUSE PP-09867928 – The Farmhouse, New Hall Lane

Demolish and rebuild of an existing, single storey, flat roofed side addition – **approved by MDC week 43 ending 29 October 2021.**

21/00602 PP-09867928 - The Farmhouse, New Hall Lane

Demolish and rebuild of an existing, single storey, flat roofed side addition (this is a LBC application) – **Listed Building Consent granted by MDC week 43 ending 29 October 2021.**

21/00880/HOUSE PP-10159075 – Antonbury, New Hall Lane

Two storey front, side and rear extension. Single storey rear extensions. Single storey front extension. New Chimney and changes to fenestration – **approved by MDC week 44 ending 5 November 2021.**

c) Planning Correspondence:

Members to note receipt via email of the following:

List of planning applications weeks 37 to 44 - **Noted**

List of planning decisions and appeals weeks 37 to 44 – **Noted**

Cllr Rowsell raised the matter of emails received regarding the Planning Application Consultation for South Woodham Ferrers, it was agreed Mundon Parish Council, as a name, should support the Dengie parishes in their efforts to address concerns over this planning application and requesting to review all correspondence where Mundon Parishes name has been used. Clerk to confirm this to the consultation group.

94. Parish Council Land – Ownership and Boundaries

The local estate agent had subsequently agreed to carry out the valuations free of charge and these had been received.

It was agreed original prices quoted to the residents for the individual strips of land would still stand and as directed by the NALC, the residents would be required to pay all legal costs – unanimous decision.

The residents requested that the land is tidied and a ditch cleared prior to them taking it over.

It was confirmed if the strips of land remain unsold, the Parish Council will be obliged to fence off and maintain the areas.

The residents requested quotes for legal costs be obtained.

95. Highways

a) It was positively received that the pot holes and the whole corner of the road surface had been addressed by Highways when entering Mundon from the Latchingdon end. No other new issues raised.

b) To review any further information received from the Community Protection Team after carrying out random speed checks –

Tru Cam Attendance

September 2021 – two attendances of 30 minutes = 7 offenders

October 2021 – two attendances of 30 minutes = 6 offenders

96. Community

Cllr Wylie reported – the Mundon Information Booklet is almost complete. There will also be a separate sheet circulated with the booklet which will contain Mundon Parish Councillors contact details.

Cllr Rowsell wished to propose thanks for all the hard work which has gone into updating the booklet.

Cllr Rowsell confirmed the recognition plaque which had previously been placed within the Victory Hall had now been removed and displayed on the village sign.

97. Plume Educational Trust

To receive an update from a Trustee - Cllr Wylie confirmed, all of the trustees were given details of the applicants to receive grant scholarships from the Trust for which a maximum of £12,000 was available for distribution. There were 7 applications, 6 of which will receive £1,700 and the other applicant £1,200.

The Head Teacher at the Plume personally endorsed the students as very worthy and fully supported the decision.

98. Correspondence

Regarding recent emails received for support for the lighting of beacons in June 2022 to mark the Queen's Jubilee, Cllr Rowsell hoped the Mundon Parish could take part subject to meeting all the relevant criteria. Clerk to obtain further information.

99. Finance

- a) To review and approve, receipts, payments and bank reconciliations for September and October 2021. - List of payments circulated to members at the end of each month prior to the meeting – unanimously agreed and signed off by Cllr Rowsell.

Sep-21

FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
25/21-22	07/09/2021	Mow My Lawn	Inv 1027 - 20th Aug/3rd Sept mowing	160.00		160.00
26/21-22	30/09/2021	Clerk	Salary and expenses - Month 6 - Sept 2021	366.69		366.69

Oct-21

FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
27/21-22	06/10/2021	Victory Hall	Booking form for x2 hours 16 Nov 21 mtg	16.00		16.00
28/21-22	06/10/2021	MDC inv MUN20183819	Tru Cam attendance x1 hr August 2021	35.06	7.01	42.07
29/21-22	06/10/2021	MDC inv MUN20183820	Tru Cam attendance x1 hr September 2021	35.06	7.01	42.07
30/21-22	18/10/2021	Mow My Lawn	Inv 1039 - 24th Sept/15th Oct mowing	160.00		160.00
31/21-22	29/10/2021	Clerk	Salary and expenses - Month 7 - Oct 2021	330.15		330.15

- b) The precept/budget for 2022/2023 was considered in detail and accepted other than the heading for contingency being £200 for the year. It was agreed this was too low and should be raised by £500 – unanimously agreed.
- c) The Clerk reported a refund for £128.77 was received during October from HMRC in respect of the VAT reclaim for the year ended 31 August 2021. The Clerk confirmed annual reclaims will continue to be processed in the future.
- d) The Clerk proposed reallocating the unused admin expenses budget of £130 and £120 from the training budget to cover the 2021/2022 year end shortfall which will arise under the heading of Parish Projects – unanimously agreed.

100. Training

Updates and review of future needs for members and Clerk – no additional training for members and Clerk requested at this time.

101. External Meetings

To receive reports on any external meetings attended by Councillors or Clerk – Cllr Wylie attended an online Bradwell B Community Forum Meeting on 2nd November. The slides in the presentation are available on the Bradwell B Community Forum and detailed meeting notes will be uploaded very soon so please visit the website: <https://bradwellb.co.uk/communityforum/>

There was an update from Andrew Murdoch the Project Development Director and also a presentation from Louise Aitken from the South East Local Enterprise Partnership who talked about the Socio-economic benefits Bradwell B and planning. Bradwell B is still in the public consultation stage and investment being sought.

Cllr Bennett confirmed minutes will be obtained and a report provided at the next Parish Council meeting in relation to the transport meeting to be held virtually on 18 November, which relates to the Bus Back Better Strategy which the Government introduced in March 2021.

Clerk confirmed there had still not been any information received in relation to any future meetings of the Dengie Hundred Group of Parish Councils.

102. Information Exchange and Items for next Agenda

No further information or agenda items were discussed/exchanged.

103. Date of next meeting – Tuesday 18 January 2022 @ 7pm.

104. All business having been transacted, the Chair thanked everyone for attending and closed the meeting at 8.20pm.