

MUNDON PARISH COUNCIL

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Mrs J Lines
Parish Clerk/RFO
Homestead
Old Heath Road
Althorne
Essex CM3 6EW

14 July 2026

Dear Councillors

You are summoned to attend the MEETING OF **MUNDON PARISH COUNCIL** to be held on **Tuesday 21 July 2026 at 7.00 p.m.** in the **Victory Hall, Mundon**, when the following business is proposed to be transacted.

Yours faithfully
Jackie Lines
Parish Clerk/RFO

Councillors: Cllr Gavin Rowsell, Cllr John Bennett, Cllr Kerry-Jane Wylie, Cllr Diane Leggett
and Cllr Marita Ponting

A G E N D A

27. Chair's welcome and to receive apologies of absence.

28. Declarations of Interest

- a) To receive declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interests are up to date or if new to register at MDC i.e. if any changes occur, that they are updated within 28 days on the MDC website.

29. Public Forum

A Code of conduct to be adhered to as a whole and is consistent with "Nolan Principles" which are set out in paragraph 3.1 of the Code of Conduct and the provisions of S29(1) Localism Act 2011.

30. Minutes of the previous meeting – 27 May 2026

To receive, approve and sign the minutes of the meeting of the Parish Council held on 27 May 2026.

31. County/District Councillors Report

To receive reports from County and/or District Councillors.

32. Policies, Procedures, Risk Assessments and Contracts

To consider and resolve any annual or new drafts:

- a) Safeguarding Policy and Procedures.
- b) Risk Assessment – Volunteer Wood Wardens.

33. Public Transport

To receive an update from Cllr Ponting.

34. The Furze

To receive an update on The Furze.

35. Grass Cutting/Verges

To receive an update from Cllr Leggett.

36. Neighbourhood Watch

To receive an update from Cllr Wylie.

37. Woodside

To receive an update.

38. Website and Social Media

To receive an update from Cllr Rowsell.

39. Planning

a) Planning Applications for Review (and for Information Only)

No new applications received.

b) Planning Decisions (and awaiting Decisions)

26/00138/OUTM PP-14674327

Land South Of Threeways And 45 The Street Latchingdon Essex

Outline planning application with all matters reserved except for means of access, for up to 140 no. dwellings (Use Class C3) including 40% affordable housing; new site access and internal access roads; a new village centre (Use Class E()); flexible employment space (Use Class E); car and cycle parking; landscaping; sustainable urban drainage systems; public open space and footpaths; community woodlands and allotments; together with associated infrastructure

26/00216/FUL PP-14804966

Garlands Farm Mundon Road Mundon Maldon

Change of use from garage/store to a short-term holiday let. Single-storey extension to northern side. Install solar panels and roof lights to southern roof slope. Install new windows and replacement doors and associated works. Installation of package sewage treatment plant.

25/01022/FULM PP-14350416 (Amendment)

Land East Of Bridge Wick Lane, Dengie

The construction, operation (including maintenance) and decommissioning of an onshore wind electricity generating facility and associated infrastructure, comprising up to 15 Wind Turbine Generators (WTGs), onsite substation, access tracks, underground cabling, temporary

construction compounds, temporary concrete batching plant, and landscape and ecological mitigation and enhancement

25/00808/HOUSE PP-14306226

Mapledean Pig Farm, Mapledean Chase, Latchingdon
Construct new outbuilding.

25/00954/FUL

Land at Bramble Hall, Mundon Road, Mundon

30MW Solar Park (including cable route from site to point of connection) and associated infrastructure

c) Planning Correspondence:

Members to note receipt via email of the following:

List of planning applications, decisions and appeals for weeks 22 to 29.

40. Highways

- a) To receive any updates or concerns on new highways matters.
- b) To review information received from the Community Engagement Team after carrying out regular speed checks via a TruCAM.
- c) To consider and resolve traffic calming measures through the village, to include village gateways.

41. Community

- a) Fundraising Committee update from Cllr Leggett.
- b) Consider and resolve any Fundraising account expenditure requests.

42. Plume Educational Trust

Report from Trustee, Cllr Wylie.

43. Correspondence

A list will be provided on the evening of the meeting if any correspondence is received in addition to what has previously been circulated via email and is not an agenda item.

No decisions can be made under this heading it is for information only.

44. Finance

- a) To review and approve receipts, payments, bank reconciliation and budget v actual reports for May and June 2026 - List of payments are circulated to members at the end of each month prior to the meeting.

May-26

FOLIO	DATE	PAYEE	DESCRIPTION	NET AMT	VAT	GROSS
06/26-27	07/05/2026	Clerk	Expenses - x2 lever arch files for accounts and documents	£6.66		6.66
07/26-27	13/05/2026	Auditor - D O'Brien	Internal audit fee for year end 31 March 2026	£160.00		160.00
08/26-27	06/04/2026	Zurich Insurance	Invoice 554848480 - annual renew al 1 June 26 to 31 May 27	£264.00		264.00
09/26-27	29/05/2026	Clerk	Salary and home office - month 2 - May 2026	£526.98		526.98
10/26-27	25/05/2026	Mow My Law n	Inv 1924 grass cutting 30th April and 16th May 2026	£160.00		160.00

Jun-26

FOLIO	DATE	PAYEE	DESCRIPTION	NET AMT	VAT	GROSS
11/26-27	27/05/2026	Councillor	Expenses - spring and summer plants for the parish	28.67		28.67
12/26-27	01/06/2026	Parishioner	Invoice - Village sign refurbishment	45.00		45.00
13/26-27	02/06/2026	Victory Hall	Hall hire x2 hours - meeting 21 July 2026	20.00		20.00
14/26-27	30/06/2026	Clerk	Expense claim - printer cartridge @50%	22.97		22.97
15/26-27	30/06/2026	Clerk	Salary and home office - month 3 - June 2026	466.74		466.74

b) To consider and resolve any expenditure requests from Capital Reserves.

45. Training

Updates and to consider and resolve future needs for Councillors, Volunteers and Clerk.

46. External Meetings

To receive reports on any external meetings attended by Councillors or Clerk.

47. Information Exchange & Items for next Agenda

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting, other than what has already been decided during the course of the meeting.

48. Date of future meetings, next meeting – Tuesday 15 September 2026 @ 7pm

49. All business having been transacted, the Chair thanks everyone for attending and closes the meeting.