

MUNDON PARISH COUNCIL

Email: mundonparishcouncil@yahoo.com

Website: Mundon.org – Tel: 07789 342747

Mrs J Lines
Parish Clerk/RFO
Homestead
Old Heath Road
Althorne
Essex CM3 6EW

14 September 2021

Dear Councillors

You are summoned to attend the MEETING OF THE **MUNDON PARISH COUNCIL** to be held on **Tuesday 21 September 2021 at 7.30 p.m.** in the **Victory Hall, Mundon**, when the following business is proposed to be transacted.

Yours faithfully
Jackie Lines
Parish Clerk/RFO

Councillors: Cllr Gavin Rowsell, Cllr Lynne Attfield, Cllr John Bennett and Cllr Kerry-Jane Wylie

A G E N D A

55. Chairman's welcome and to receive apologies of absence.

56. Declarations of Interest

- a) To receive declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interest are up to date or if new to register at MDC i.e. if any changes occur that they are updated within 28 days on the MDC website.

57. Minutes of the Previous meeting – 20 July 2021

To receive, approve and sign the minutes of the Meeting of the Parish Council held on 20 July 2021.

58. Public Forum

There will be 15 minutes available for Public Question Time. Opportunity for members of the public to speak and raise issues. No individual to speak for more than 3 minutes on any one issue unless invited to do so by the Chairman.

A Code of conduct to be consistent with “Nolan Principles” which are set out in paragraph 3.1 of the Code of Conduct and the provisions of S29 (1) Localism Act 2011.

59. County/District Councillors Report

To receive reports from County and/or District Councillors.

60. Councillor Vacancy

Councillor position - to advertise public notice of casual vacancy.

61. Policies, Procedures and Risk Assessments

To consider and resolve any annual or new drafts -

- a) Standing Orders, consider change for delegation to Clerk for supported planning applications.
- b) Draft procedures for internet banking and financial reporting to councillors, for review.

62. Transport

- a) To receive an update and an opportunity for members to raise any new issues, make decisions accordingly.
- b) To receive an update on the Dengie Dart and where information may be found.

63. The Furze

- a) To receive an update on The Furze, new boundary fencing, and consider any new items.
- b) Offer of memorial bench received.

64. Grass Cutting/Verges

To receive an update and consider any new matters arising.

65. Neighbourhood Watch

To receive an update, review, discuss and make any necessary decisions.

66. Woodside

To receive an update regarding correspondence with Moat Housing in relation to contribution to the repair/replacement of the fence and in regard to Moat Housings historic offer to gift the grass area in front of Woodside to the Parish Council.

67. Website and Social Media

To receive an update, review and consider any new items.

68. Planning

- a) **Planning Applications:**
To review -

21/00682/FUL PP-09934476 – Mundon Hall, Vicarage Lane

Erection of a covered cattle yard for the purposes of animal welfare

21/00601/HOUSE PP-09867928 – The Farmhouse, New Hall Lane

Demolish and rebuild of an existing, single storey, flat roofed side addition

21/00880/HOUSE PP-10159075 – Antonbury, New Hall Lane

Two storey front, side and rear extension. Single storey rear extensions. Single storey front extension. New Chimney and changes to fenestration.

b) Planning Decisions:

21/00673/HOUSE PP-09922255 – The Thatch, Vicarage Lane

Proposed single storey side/rear extension – **Approved by MDC w/e 20 August 2021 week 33**

21/00488/FUL PP-09768363 – Land between Furzedown and Elms Coal Yard, Main Road

New one and a half storey chalet style dwelling – **being considered by the meeting of the South-Eastern Area Planning Committee on 15 September 2021 @ 7.30pm**

c) Planning Correspondence:

Members to note receipt via email of the following:

List of planning applications weeks 27 to 36

List of planning decisions and appeals weeks 27 to 36

69. Parish Council Land – Ownership and Boundaries

To receive an update, consider and make any necessary decisions.

70. Highways

- a) To receive updates on outstanding matters and an opportunity for members to raise any new highways issues.

Highway Devolution Scheme.

Concerns raised regarding speed of tractors through village.

- b) To review information received from the Community Protection Team after carrying out random speed checks.

71. Community

- a) Recognition plaques - to receive an update.

- b) Communication to new and existing residents - Mundon Information Booklet, to receive an update.

72. Plume Educational Trust

To receive an update from a Trustee - Cllr Wylie.

73. Correspondence

A list will be provided on the evening of the meeting if any correspondence is received in addition to what has previously been circulated via email and is not an agenda item. No decisions can be made under this heading it is for information only.

74. Finance

- a) To resolve to approve, receipts, payments and bank reconciliations for July and August 2021. - List of payments circulated to members at the end of each month prior to the meeting.

Jul-21

FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
16/21-22	12/07/2021	Mow My Lawn	Invoice 985 - June/July 21 mowing	240.00		240.00
17/21-22	16/07/2021	MDC inv MUN00183263	Trucam attendance x1hr June 2021	35.06	7.01	42.07
18/21-22	30/07/2021	Clerk	Salary and expenses - Month 4 - July 2021	369.30		369.30

Aug 21

FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
19/21-22	01/08/2021	SLCC Inv MEM235606-1	Annual membership renewal from 1 Sept 2021	112.00		112.00
20/21-22	01/08/2021	Woodwarden Invoice	Repair/replacement to rear doors of noticeboard	45.00		45.00
21/21-22	09/08/2021	Mow My Lawn	Inv 1008 - 24th July/6th Aug mowing	160.00		160.00
22/21-22	10/08/2021	Victory Hall	Booking form for x2 hours 21 Sept 21 mtg	16.00		16.00
23/21-22	20/08/2021	MDC inv MUN20183488	Trucam attendance x1hr July 2021	35.06	7.01	42.07
24/21-22	31/08/2021	Clerk	Salary and expenses - Month 5 - Aug 2021	343.20		343.20

- b) To consider, resolve and sign, auditor's Letter of Engagement and for the audit for 2021/22 year and future years to be in electronic form only.
- c) VAT review previous years and reclaim current year to 31 Aug 2021.

75. Training

Updates and review of future needs for members and Clerk.

76. External Meetings

To receive reports on any external meeting attended by Councillors or Clerk.

77. Information Exchange & Items for next Agenda

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting, other than what has already been decided during the course of the meeting.

78. Date of next meeting – Tuesday 16th November 2021 @ 7.30pm.

79. All business having been transacted, the Chair thanks everyone for attending and closes the meeting.