**Present:** Cllr Gavin Rowsell, Cllr Len Clark, Cllr Richard Wilson and Cllr Kerry-Jane Wylie.

**In attendance:** Mrs S Sayer – Parish Clerk

**Members of Public:**

**All newly elected members signed a Declaration of Acceptance of Office before the meeting commenced and the Clerk witnessed these documents.**

**A G E N D A**

1. **Election of Chair**
	1. Cllr Gavin Rowsell put his name forward and it was proposed by Cllr Clark and Seconded by Cllr Wylie - agreed – Cllr Rowsell signed the office of acceptance for Chairman.
2. **Election of Vice-Chair**
	1. Cllr Richard Wilson put his name forward and it was proposed by Cllr Wylie and Seconded by Cllr Clerk - agreed – Cllr Wilson signed the office of acceptance for Vice-Chairman.
3. **Election of Representatives:-**
	1. Finance – Cllr Rowsell and Clerk
	2. Personnel (Personnel Committee to be formed consisting of 3 councillors – advice to be obtained from EALC. – to be advised.
	3. Risk Assessment - Clerk
	4. Health & Safety - Clerk
	5. Wood wardens – Mr Les
	6. Neighbourhood Watch/Police/Village Information – Shared Cllrs Rowsell/Wylie
	7. Local Transport Representative – Cllr Clark
	8. Plume Educational Trust – Mrs V Clark if she wishes to continue
	9. Dengie Hundred Group of Parish Councils – Shared Cllrs Rowsell/Wylie
	10. Village Hall Representative –Cllr Rowsell and Mr. Shaun Livermore
	11. Village/Parish Council Website – Cllr Rowsell
	12. Sea Defences/Airports –Cllr Rowsell
	13. Superfast Broadband – Cllr Wilson
	14. Planning – All members
	15. Highways & PROW (Public Rights of Way) - All
4. **Apologies**

 Shaun Livermore unable to attend for handover after his resignation. A vote of

 thanks was given for all his hard work during his time with the Parish Council.

1. **Declarations of Interest**
	1. No declarations of interests were made at this point of the meeting.
	2. Members noted their responsibility to make any changes to their register of interests within 28 days.
2. **The Minutes of the last meeting – 16th April 2019**

The minutes of the meeting held on 16th April 2019 were approved and signed by the Chairman as a true and accurate record.

1. Change of Frequency of Parish Council Meetings.
2. It was agreed that there was no need at this time to increase the frequency of the meeting to monthly. Chairman requested that this item be kept on the agenda.
3. **Public Comments** –. No comments.
4. **District Councillors report** – there were no District Councillors present.
5. **Co-Option of Councillor**

Vacancy to be advertised on the website and on the notice board and by word of mouth.

1. **Transport**

It was reported that things were somewhat chaotic and it has been difficult to

ascertain what has been going on. However, Cllr Clark will be attending the

Transport Forum meeting on 12th June and will report back to the next meeting.

1. **The Furze**

A vote of thanks was given to Les for his endless hard work in the Furze and the fence that he had repaired looked better than before.

1. **Grass Cutting**

It was established that the grass is cut every two weeks during the growing season and Cllr Clark has requested that the contractor lowers the blades to give a shorter cut and since that has happened the grass looks much better. Also it was noted that the daffodils did not have many heads this year and it is believed that they were cut too early last year. Cllr Clark to speak to the contractor about this too in the hope that the daffodils will look better next spring.

1. **Neighbour Hood Watch**

Although Ian Macdonald is no longer a Councillor he kindly updated the Council and informed them it had been a quiet month.

1. **Woodside**
2. Clerk emailed Charlie Newman and awaiting a response.
3. **Website (Mundon.org)**

Cllr Rowsell stated that this was going well, however, Mundon.org might had to be moved to a different domain as it is attached to his business domain – he going to look into this.

1. **Broadband –**

Cllr Rowsell to contact Bill Hollis regarding putting information on the Broadband on the website, so all the details is available for residents. Bill Hollis referred to his recent report – Open reach hardware in but seems to be a shortage of plug ins at exchange. If you register for superfast broadband it will help your neighbour get on and in turn will help you.

1. **Planning**
	1. Planning Applications: - No planning applications to review.
	2. Planning Correspondence

 Members to noted receipt via email of the following:-

* + 1. List of Planning applications – 16/17/18/19
		2. List of Planning Decisions & Appeals – 16/17/18/19
	1. Planning Decisions**:**

None received at the time of writing.

1. **Highways**
2. Cllr Rowsell has had numerous communications with Gopal the ECC Engineer who has made countless assurances but none have been upheld. Finally got the potholes filled in Blind Lane and the signage was sorted out a few days later.

The Fambridge Road traffic lights are soon to be two way traffic lights. As soon as the roadworks move away from the roundabout the two ways can happen.

 It is anticipated that there will be a couple of overnight road closures in July.

 The signs and situation will be monitored especially during high winds. Cllr Rowsell called Maldon in relation to removing the burned out car.

1. Clerk informed members that the Community Protection Team made 47 captures during the course of the speed checks with the TruCam. This means that all 47 would have received a fine or choice to attend a speed calming course. No further information available.

 c)Members noted the potential scheme listed for Mundon on the March 2019 LHP list and a spreadsheet was provided to members giving the details.

**17. Correspondence**

There was no additional correspondence other than what had already been circulated via email or that detailed as a separate agenda item.

1. **Finance**
2. Members approved the payments for May 2019, totalling £478.33.
3. **External Meetings**

No meetings attended

1. **Items for Next Agenda**

No further times were raised.

1. **Date of the next meeting** **–** Tuesday 16th July 2019 7.30 p.m.

MEETING CLOSED AT 19.47 p.m.