MUNDON PARISH COUNCIL

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Mrs J Lines
Parish Clerk/RFO
Homestead
Old Heath Road
Althorne
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10 November 2026

Dear Councillors

You are summoned to attend the MEETING OF **MUNDON PARISH COUNCIL** to be held on **Tuesday 17 November 2026 at 7.00 p.m**. in the **Victory Hall, Mundon**, when the following business is proposed to be transacted.

Yours faithfully
Jackie Lines
Parish Clerk/RFO

Councillors: **Cllr Gavin Rowsell, Cllr John Bennett, Cllr Kerry-Jane Wylie, Cllr Diane Leggett and Cllr Marita Ponting**

A G E N D A

74. Chair's welcome and to receive apologies of absence.

75. Declarations of Interest

a) To receive declarations of interest for any agenda items.
b) To remind members it is their responsibility to check that their Register of Interests are up to date or if new to register at MDC i.e. if any changes occur, that they are updated within 28 days on the MDC website.

76. Public Forum

A Code of conduct to be adhered to as a whole and is consistent with "Nolan Principles" which are set out in paragraph 3.1 of the Code of Conduct and the provisions of S29(1) Localism Act 2011.

77. Minutes of the previous meeting – 15 September 2026

To receive, approve and sign the minutes of the meeting of the Parish Council held on 15 September 2026.

78. County/District Councillors Report

To receive reports from County and/or District Councillors.

79. Policies, Procedures, Risk Assessments and Contracts

To consider and resolve any annual or new drafts:
No new or annual drafts to consider and resolve.

80. Public Transport

To receive an update from Cllr Ponting.

81. The Furze

To receive an update on The Furze.

82. Grass Cutting/Verges

To receive an update from Cllr Leggett.

83. Neighbourhood Watch

To receive an update from Cllr Wylie.

84. Woodside

To receive an update.

85. Website and Social Media

To receive an update from Cllr Rowsell.

86. Planning

a) **Planning Applications for Review (and - For Information Only - FIO)**

(FIO) 26/00744/AGR PP-15321636
Brookmead Farm House New Hall Lane Mundon Maldon
Prior notification for the erection of single span steel portal frame agricultural building for farm workshop

(FIO) 26/00743/AGR PP-15324130
Iltney Farm New Hall Lane Mundon Maldon
Prior notification for a new steel framed agricultural shed for the storage.

EIA Notification - EN0110046 Dengie Peninsula Energy Park

(FIO) 26/00740/AGR PP-15321025
Haydens Hall Farm, New Hall Lane, Mundon
Prior notification for erection of agricultural building for the storage of Hay, Straw and Farm Machinery

b) **Planning Decisions (and awaiting Decisions)**

26/00504/FUL PP-15108915
Small Steps Day Care Little Wycke Farm Blind Lane Mundon
Proposed change of use of former children's day nursery to one bedroom bungalow with associated landscaping and parking

26/00541/FUL PP-15132891
Mobile Home East Furze Cottage Main Road Mundon
Proposed two storey Cottage style dwelling

26/00304/FUL PP-14905835
Camp Beaumont Maldon Road Mundon Essex
Continued use of land for Use Classes B2 (General Industrial), B8 (Storage and Distribution), Class E (g) (Office, Research and Development, Industrial Processes)

26/00138/OUTM PP-14674327
Land South Of Threeways And 45 The Street Latchingdon Essex
Outline planning application with all matters reserved except for means of access, for up to 140 no. dwellings (Use Class C3) including 40% affordable housing; new site access and internal access roads; a new village centre (Use Class E()); flexible employment space (Use Class E); car and cycle parking; landscaping; sustainable urban drainage systems; public open space and footpaths; community woodlands and allotments; together with associated infrastructure

26/00216/FUL PP-14804966
Garlands Farm Mundon Road Mundon Maldon
Change of use from garage/store to a short-term holiday let. Single-storey extension to northern side. Install solar panels and roof lights to southern roof slope. Install new windows and replacement doors and associated works. Installation of package sewage treatment plant.

25/00954/FUL PP-14406358
Land at Bramble Hall, Mundon Road, Mundon
30MW Solar Park (including cable route from site to point of connection) and associated infrastructure

c) **Planning Correspondence:**
Members to note receipt via email of the following:
List of planning applications, decisions and appeals for weeks 38 to 46.

87. Highways

a) To receive any updates or concerns on new highways matters.
b) To review information received from the Community Engagement Team after carrying out regular speed checks via a TruCAM.
c) To consider and resolve traffic calming measures through the village, to include village gateways.

88. Community

a) Fundraising Committee update from Cllr Leggett.
b) Statement of account to 31 October 2026 and to consider and resolve any requests for Fundraising account expenditure.

Mundon Parish Council

Fundraising Account

1 July 2026 to 31 October 2026

Income		
B/Fwd 30 June 2026		273.44
Summer Village Fete (5 Sept 26)		
Tombola	69.00	
Refreshments	45.70	
Raffle	88.00	
Bric-a-Brac	9.00	
		211.70
Total Income		485.14
Less: Expenditure		
Summer Village Fete (5 Sept 26)		
Cakes and Drinks	27.08	
Prizes	47.99	
Raffle	56.25	
Other expenses	38.37	
		169.69
Surplus Income		315.45

89. Plume Educational Trust

Report from Trustee, Cllr Wylie.

90. Correspondence

A list will be provided on the evening of the meeting if any correspondence is received in addition to what has previously been circulated via email and is not an agenda item.
No decisions can be made under this heading it is for information only.

91. Finance

a) To review and approve receipts, payments, bank reconciliation and budget v actual reports for September and October 2026 - List of payments are circulated to members at the end of each month prior to the meeting.

Sep-26						
FOLIO	**DATE**	**PAYEE**	**DESCRIPTION**	**NET AMT**	**VAT**	**GROSS**
27/26-27	13/04/2026	EALC	Annual renew al (rec'd late due to email bounce backs) EALC and NALC 26/27	147.04		147.04
28/26-27	30/09/2026	Clerk	Salary, home office and backpay to 1 Apr 26 - month 6 Sept 2026	574.82		574.82

Oct 26						
FOLIO	**DATE**	**PAYEE**	**DESCRIPTION**	**NET AMT**	**VAT**	**GROSS**
29/26-27	01/10/2026	Victory Hall	Hall Hire x2 hrs - Meeting on 17 Nov 2026	20.00		20.00
30/26-27	07/10/2026	Mow My Law n	Inv 2006 grass cutting 21 Aug to 26 Sept 2026	240.00		240.00
31/26-27	13/10/2026	HMRC	Ers NIC liability due for Jul to Sept 2026 payroll (not taken via DDR)	23.90		23.90
32/26-27	07/10/2026	Maldon District Council	Inv MUN20195391 - Community Engagement Patrols July - Sept 26	134.73	26.95	161.68
33/26-27	12/10/2026	Clerk	Expenses - post letter tracked to HMRC re payroll credit	3.45		3.45
34/26-27	30/10/2026	Clerk	Salary and home home office month 7 - Oct 2026	403.44		403.44

b) To review, consider and resolve the budget and precept for 2027/2028.
c) To consider and resolve the internal auditor's annual engagement and audit fee of £160 for the year ending 31 March 2027.
d) To consider and resolve any expenditure requests from Capital Reserves.
   (i) Purchase and installation of a permanent, weather-resistant metal "Tommy" silhouette statue.

92. Training

a) Defibrillator and First Aid training evening taking place in the Victory Hall on Wednesday 18 November 2026 in the Victory Hall at 7pm.
b) Updates and to consider and resolve future needs for Councillors, Volunteers and Clerk.

93. External Meetings

To receive reports on any external meetings attended by Councillors or Clerk.

94. Information Exchange & Items for next Agenda

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting, other than what has already been decided during the course of the meeting.

95. Date of future meetings

a) Next meeting – Tuesday 19 January 2027 @ 7pm
b) Consider and resolve the date for May 2027 meetings.

96. All business having been transacted, the Chair thanks everyone for attending and closes the meeting.