

MUNDON PARISH COUNCIL

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Mrs J Lines
Parish Clerk/RFO
Homestead
Old Heath Road
Althorne
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10 November 2021

Dear Councillors

You are summoned to attend the MEETING OF THE **MUNDON PARISH COUNCIL** to be held on **Tuesday 16 November 2021 at 7p.m.** in the **Victory Hall, Mundon**, when the following business is proposed to be transacted.

Yours faithfully
Jackie Lines
Parish Clerk/RFO

Councillors: Cllr Gavin Rowsell, Cllr Lynne Attfield, Cllr John Bennett and
Cllr Kerry-Jane Wylie

A G E N D A

80. Chairman's welcome and to receive apologies of absence.

81. Declarations of Interest

- a) To receive declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interest are up to date or if new to register at MDC i.e. if any changes occur that they are updated within 28 days on the MDC website.

82. Minutes of the Previous meeting – 21 September 2021

To receive, approve and sign the minutes of the Meeting of the Parish Council held on 21 September 2021.

83. Public Forum

There will be 15 minutes available for Public Question Time. Opportunity for members of the public to speak and raise issues. No individual to speak for more than 3 minutes on any one issue unless invited to do so by the Chairman.

A Code of conduct to be consistent with "Nolan Principles" which are set out in paragraph 3.1 of the Code of Conduct and the provisions of S29 (1) Localism Act 2011.

84. County/District Councillors Report

To receive reports from County and/or District Councillors.

85. Councillors and Clerk

- a) Councillor vacancy.
- b) Councillor and Clerk safety review.

86. Policies, Procedures and Risk Assessments

To consider and resolve any annual or new drafts -

- a) Standing Orders, to adopt the change for delegation to Clerk for supported planning applications.
- b) Co-Option policy for consideration and adoption if agreed.

87. Transport

- a) To receive an update and an opportunity for members to raise any new issues, make decisions accordingly.
- b) To receive an update on the Dengie Dart – further detailed information required for the website.

88. The Furze

To receive an update on The Furze, new boundary fencing, and consider any new items.

89. Grass Cutting/Verges

To receive an update and consider any new matters arising.

90. Neighbourhood Watch

To receive an update, review, discuss and make any necessary decisions.

91. Woodside

To receive an update regarding correspondence with Moat Housing in relation to contribution to the repair/replacement of the fence and in regard to Moat Housings historic offer to gift the grass area in front of Woodside to the Parish Council.

92. Website and Social Media

To receive an update, review and consider any new items.

93. Planning

a) **Planning Applications:**

To review -

No applications to review at present.

b) **Planning Decisions:**

21/00488/FUL PP-09768363 – Land between Furzedown and Elms Coal Yard, Main Road
New one and a half storey chalet style dwelling – **considered by the meeting of the South-Eastern Area Planning Committee on 15 September 2021 @ 7.30pm and approved by MDC on 24 September 2021.**

21/00682/FUL PP-09934476 – Mundon Hall, Vicarage Lane
Erection of a covered cattle yard for the purposes of animal welfare – **approved by MDC week 42 ending 22 October 2021.**

21/00601/HOUSE PP-09867928 – The Farmhouse, New Hall Lane

Demolish and rebuild of an existing, single storey, flat roofed side addition – **approved by MDC week 43 ending 29 October 2021.**

21/00602 PP-09867928 - The Farmhouse, New Hall Lane

Demolish and rebuild of an existing, single storey, flat roofed side addition (this is a LBC application) – **Listed Building Consent granted by MDC week 43 ending 29 October 2021.**

21/00880/HOUSE PP-10159075 – Antonbury, New Hall Lane

Two storey front, side and rear extension. Single storey rear extensions. Single storey front extension. New Chimney and changes to fenestration – **approved by MDC week 44 ending 5 November 2021.**

c) Planning Correspondence:

Members to note receipt via email of the following:

List of planning applications weeks 37 to 44

List of planning decisions and appeals weeks 37 to 44

94. Parish Council Land – Ownership and Boundaries

To receive an update, consider and make any necessary decisions.

95. Highways

- a) To receive updates on outstanding matters and an opportunity for members to raise any new highways issues.
- b) To review information received from the Community Protection Team after carrying out random speed checks.

96. Community

Communication to new and existing residents - Mundon Information Booklet, to receive an update.

97. Plume Educational Trust

To receive an update from a Trustee - Cllr Wylie.

98. Correspondence

A list will be provided on the evening of the meeting if any correspondence is received in addition to what has previously been circulated via email and is not an agenda item. No decisions can be made under this heading it is for information only.

99. Finance

- a) To resolve to approve, receipts, payments and bank reconciliations for September and October 2021. - List of payments circulated to members at the end of each month prior to the meeting.

Sep-21

FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
25/21-22	07/09/2021	Mow My Lawn	Inv 1027 - 20th Aug/3rd Sept mowing	160.00		160.00
26/21-22	30/09/2021	Clerk	Salary and expenses - Month 6 - Sept 2021	366.69		366.69

Oct-21

FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
27/21-22	06/10/2021	Victory Hall	Bookng form for x2 hours 16 Nov 21 mtg	16.00		16.00

28/21-22	06/10/2021	MDC inv MUN20183819	Tru Cam attendance x1 hr August 2021	35.06	7.01	42.07
29/21-22	06/10/2021	MDC inv MUN20183820	Tru Cam attendance x1 hr September 2021	35.06	7.01	42.07
30/21-22	18/10/2021	Mow My Lawn	Inv 1039 - 24th Sept/15th Oct mowing	160.00		160.00
31/21-22	29/10/2021	Clerk	Salary and expenses - Month 7 - Oct 2021	330.15		330.15

- b) To review and consider the precept/budget for 2022/2023.
- c) VAT re-claim to 31 August 2021.
- d) Parish Projects – 2021/2022 budget value review.

100. Training

Updates and review of future needs for members and Clerk.

101. External Meetings

To receive reports on any external meeting attended by Councillors or Clerk.

102. Information Exchange & Items for next Agenda

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting, other than what has already been decided during the course of the meeting.

103. Date of next meeting – Tuesday 18th January 2022 @ 7pm.

104. All business having been transacted, the Chair thanks everyone for attending and closes the meeting.