

MUNDON PARISH COUNCIL

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Mrs J Lines
Parish Clerk/RFO
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Old Heath Road
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12 July 2021

Dear Councillors

You are summoned to attend the MEETING OF THE **MUNDON PARISH COUNCIL** to be held on **Tuesday 20 July 2021 at 7.30 p.m.** in the **Victory Hall, Mundon**, when the following business is proposed to be transacted.

Members of the Public and Press are welcome to attend, limited space is available due to Covid-19 restrictions, please contact the Clerk to book attendance.

Yours faithfully
Jackie Lines
Parish Clerk/RFO

Councillors: Cllr Gavin Rowsell, Cllr Lynne Attfield, Cllr John Bennett and Cllr Kerry-Jane Wylie

A G E N D A

30. Chairman's welcome and to receive apologies of absence.

31. Declarations of Interest

- a) To receive declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interest are up to date or if new to register at MDC i.e. if any changes occur that they are updated within 28 days on the MDC website.

32. Minutes of the Previous meeting – 18 May 2021

To receive, approve and sign the minutes of the Annual Meeting of the Parish Council held on 18 May 2021.

33. Policies, Procedures and Risk Assessments

To review and agree any annual or new drafts.

34. Public Forum

A Code of conduct to be adhered to as a whole and is consistent with “Nolan Principles” which are set out in paragraph 3.1 of the Code of Conduct and the provisions of S29 (1) Localism Act 2011.

35. District Councillors Report (either in person or written update if available.) –

Cllr Mark Bassenger or Cllr Bob Boyce.

36. Co-Option of Councillor

Members to note that Co-option can take place without advertising, but it is likely that adverts will have to be placed in order to let people know that there is a vacancy, but the 14 day rule does not apply.

37. Transport

- a) To receive an update, review, discuss and make any necessary decisions.
- b) Dengie Dart.

38. The Furze

To receive an update on The Furze, review, discuss and make any necessary decisions.

39. Grass Cutting/Verges

To receive an update, review, discuss and make any necessary decisions.

40. Neighbourhood Watch

To receive an update, review, discuss and make any necessary decisions.

41. Woodside

To receive an update regarding correspondence with Moat Housing in relation to contribution to the repair/replacement of the fence and in regard to Moat Housings historic offer to gift the grass area in front of Woodside to the Parish Council.

42. Website and Social Media

To receive an update, review and make any necessary decisions.

43. Planning

a) Planning Applications:

21/00488/FUL PP-09768363 – Land between Furzedown and Elms Coal Yard, Main Road, Mundon

New one and a half storey chalet style dwelling.

21/00557/LDP PP-09857136 – Copt Chase Cottage, Mundon Road

Claim for lawful development certificate for a proposed cart lodge building with gym and storage.

21/00673/HOUSE PP-09922255 – The Thatch, Vicarage Lane

Proposed single storey side/rear extension.

b) Planning Decisions:**21/00412/LDE PP-09739587 – Little Wycke Farm, Blind Lane**

Claim for lawful development certificate for the existing occupation of Little Wycke Farm as dwelling without compliance with agricultural occupancy conditions.

21/00498/AGR PP-09771248 – Mundon Hall, Vicarage Lane

Prior notification to erect a roof covering over a cattle yard.

c) Planning Correspondence:

Members to note receipt via email of the following:

List of planning applications weeks 19 to 27

List of planning decisions and appeals weeks 19 to 27

44. Parish Council Land – Ownership and Boundaries

To receive an update, review, discuss and make any necessary decisions.

45. Highways

- a) To receive updates on outstanding highways issues and an opportunity for members to raise any new highways issues and make decisions accordingly.
 - i) Encroachment of roadside hedging being a danger to road users.
- b) To review any further information received from the Community Protection Team after carrying out random speed checks.

46. Community

- a) Recognition plaques - to receive an update.
- b) Communication to new and existing residents - Mundon Information Booklet, to receive an update.

47. Plume Educational Trust

To receive an update from a Trustee - Cllr Wylie.

48. Correspondence

A list will be provided on the evening of the meeting if any correspondence is received in addition to what has previously been circulated via email and is not an agenda item. No decisions can be made under this heading it is for information only.

49. Finance

- a) To review and approve, receipts, payments and bank reconciliations for May and June 2021. - List of payments circulated to members at the end of each month prior to the meeting for review and sign off.

May-21

FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
04/21-22	03/05/2021	Mow My Lawn	Invoice 945 - April 21 mowing	240.00		240.00
05/21-22	06/05/2021	Auditing Solutions Ltd	Invoice A6964 - internal audit 20/21	115.00	23.00	138.00
06/21-22	06/05/2021	Victory Hall	Booking form for x3 hours 18 May mtg	24.00		24.00
07/21-22	13/04/2021	BHIB Councils	Invoice LCO00172-507922	362.53		362.53

		Insurance			
08/21-22	14/05/2021	MDC inv MUN20182992	Trucam attendance x1hr April 2021	35.06	42.07
09/21-22	18/05/2021	Councillor	Expenses - The Engraving Shop	16.33	16.33
10/21-22	28/05/2021	Clerk	Month 2 - May 21 salary and expenses	497.19	497.19

Jun-21

FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
11/21-22	11/06/2021	Mow My Lawn	Invoice 968 - May 21 mowing	160.00		160.00
12/21-22	16/06/2021	Victory Hall	Booking form for x2 hours 20 July 21 mtg	16.00		16.00
13/21-22	16/06/2021	MDC inv MUN20183136	Trucam attendance x1hr May 2021	35.06	7.01	42.07
14/21-22	13/06/2021	ICO	Data Protection Annual Renewal from 24/07/21	40.00		40.00
15/21-22	30/06/2021	Clerk	Month 3 - June 21 salary and expenses	379.74		379.74

b) Budget review following increase in Clerk's hours.

50. Training

Updates and review of future needs for members and Clerk.

51. External Meetings

To receive reports on any external meeting attended by Councillors or Clerk.

52. Information Exchange & Items for next Agenda

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting, other than what has already been decided during the course of the meeting.

53. Date of next meeting – Tuesday 21st September 2021 @ 7.30pm.

54. All business having been transacted, the Chair thanks everyone for attending and closes the meeting.