

MUNDON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON
TUESDAY 19 JULY 2022 AT 7PM IN THE VICTORY HALL

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Present: Councillors: Cllr Gavin Rowsell, Cllr Lynne Attfield, Cllr John Bennett,
Cllr Kerry-Jane Wylie and Cllr Diane Leggett
In Attendance: Mrs Jackie Lines – Parish Clerk/RFO
Members of the Public: 1
Meeting commenced at: 7pm

34. Chairman's welcome and to receive apologies of absence.

No absences or apologies received.

35. Declarations of Interest

- a) Members made the usual declaration that members live and/or work in the District and declared a global declaration.
Cllr Leggett declared an interest in agenda item 47.
- b) Members noted their responsibility to make any changes to their register of interests within 28 days and let the Parish Clerk know that it had been done.

36. Minutes of the previous meetings – 17 May 2022 and 22 June 2022

Minutes of the meetings of the Parish Council held on 17 May 2022 and 22 June 2022 were approved and signed by the Chairman as a true and accurate record – unanimous decision.

37. Public Forum

No items were raised by members of the public present at the meeting.

38. Policies, Procedures and Risk Assessments

To consider and resolve any annual or new drafts -

- a) Resolved – to adopt the **Complaints Procedure** – unanimous decision.
- b) **Councillor Code of Conduct** – it had been noted Maldon District Council had adopted the LGA Model Councillor Code of Conduct 2020 on 4 July 2022.
Resolved – to continue with the Parish Council's existing version (adopted March 2021) until the next review in March 2023 – unanimous decision.

39. County/District Councillors Report

No reports available, County and District Councillors not present.

Cllr Stamp will be attending a morning surgery between 10am and 12noon in the Victory Hall on Saturday 13 August 2022. Information of the event to be displayed on the noticeboard and Facebook. Residents are encouraged to come along for a chat, refreshments will be available.

40. Transport

Cllr Bennett confirmed there was currently nothing new to report.

41. The Furze

- a) The requirement for the reinstatement of a ditch continues to be monitored, the footpath is no longer used and is overgrown with brambles, Wood Warden to review the area again.

Wood chipper has received its first service, Wood Warden provided the Clerk with receipts for fuel costs.

- b) The requirement for dog waste bins within The Furze and West Chase was reviewed, the cost of the waste units, with or without posts ranged from £100 to £133 plus VAT each. Prices for fixing the units to existing posts or to install with a post ranged from £45 to £160. Service costs for the first year would fall to the Parish Council and is dependent upon zones and usage, costs per week range from low zone £13.48 and medium zone £47.14. Estimations of costs would be over £2,000 per year without buying and installing the units, this was felt to be extremely high for the current requirement which will continue to be monitored at present.

42. Grass Cutting/Verges

Cllr Attfield confirmed the grass had continued to be cut at present although due to the hot weather and the parched grass, one or two cuts may not be required.

It was felt the verge, where the hedge saplings had been planted, looked untidy at present and Cllr Attfield was requested to obtain a price for this area to be strimmed.

43. Neighbourhood Watch - (Cllr Wylie)

Nothing to report regarding crimes in the village since the last Parish Meeting.

Report from the last Chelmsford and Maldon NHW Group meeting on 24th May 2022:

The Chair introduced PC Scott Smith who has joined the Community Policing Team. He will be covering Chelmsford and PC Rosie Smith will be covering Maldon District.

The Police Report to members advised the following:

There has been an increase in thefts from and theft of motor vehicles and has requested that members are reminded to not keep any valuables on display and to ensure vehicles are locked. Also for keyless entry vehicles to keep any keys away from the vehicles and use faraday pouches and boxes to limit the signal being intercepted by thieves.

NHW Co-ordinators are asked to continue to advise any anti-social or drug behaviour noted in our areas via the email/WhatsApp phone so that these incidents can be recorded and built into surveillance activities.

Hare coursing has seen a decline by almost a third. This success is thanks to the borderless scheme where by seven forces came together to tackle the issue. This now makes it easier to apprehend and prosecute offenders. This borderless scheme has been set up with the agreement and support of the Crown Prosecution Service which has aided the process in court. Incidents of hare coursing across the seven force areas fell from 2044 in 2020-2021 to 1415 in 2021-2022 which is a reduction of 31%.

The next meetings are 26th and 28th July.

44. Woodside

- a) Quotations for the repair of paths had been obtained and ranged between £16K inc. VAT to £27K exc. VAT. Clerk to update Moat Housing in this respect.
- b) Moat Housing have offered a small donation towards the upgrading of the paths. The negotiations regarding the passing of Woodside to the Parish Council are continuing, the paths forming part of these.

45. Website and Social Media

Cllr Rowsell reported the website has experienced higher viewing figures of late.

Facebook continues to do well with over 200 followers and a recent post received 36 active engagements.

Cllr Rowsell confirmed a request from a resident had been received for a Community Facebook page, it was felt this could be set up by anyone within the community if there was a need but following feedback from the annual auditor the current Parish Council Facebook page would continue to run independently.

46. Planning

a) Planning Applications to Review

No new applications for review.

b) Planning Decisions (and awaiting Decisions)

21/01230/OUT PP-10402912

Proposed 1 and a half storey chalet styled bungalow
Orchards, New Hall Lane

It was noted this application continues to have a 'pending consideration' status, Clerk was requested to follow this up again with a District Councillor to establish the reasons for this.

22/00409/FUL PP-11111598

Erection of two detached dwellings with integral garages, new access driveway and garden outbuildings

Land North of Willow Grove, Maldon Road, Mundon
Pending consideration as at 19 July 2022

22/00491/FUL PP-11144693

Construction of a two storey detached dwelling
Glenlene, Main Road, Mundon
Pending consideration as at 19 July 2022

Planning - For Information Only – Week 27

PDE/MAL/22/00229

Proposed 1st floor over with pitch roof and triangle dormers which is currently 5.93m and will be 8.38m

The Ponds Maldon Road Mundon Essex

c) Planning Correspondence:

Members to note receipt via email of the following:

List of planning applications weeks 20 to 28 - **Noted**

List of planning decisions and appeals weeks 20 to 28 - **Noted**

47. Parish Council Land – Ownership and Boundaries

- a) The matter of the sale of three strips of land was progressing, albeit slower than all parties anticipated, through the solicitors on both sides, who had recently been chased for updates by the residents concerned and the Clerk.

Clerk is obtaining legal advice from the NALC with regard to tax on any Parish Council gains and any restrictions on funds received.

- b) A resident purchasing one of the strips of land had requested help with the clearing of a ditch – Cllr Rowsell to review the area and liaise with the resident.

48. Highways

- a) Clerk had registered with one.network and regular notifications of road works and closures in the area are now being received via email. Registration allows access to information up to 12mths in advance rather than only 2 weeks in advance if an account is not created. Cllr Rowsell questioned why Essex Highways close so many local main and single access lanes at the same time during harvest time without any consultation. Relevant scheduled road works and closures to continue to be posted on Facebook.
- b) Information from the Community Protection Team had been received after carrying out regular speed checks –
 - May = 8 offenders
 - June = 20 offenders
 - Monthly results to be posted on Facebook.
 - Speeding continues to be a problem, Cllr Scott, Cabinet Member for Highways Maintenance and Sustainable Transport is due to attend the next Parish Council meeting on 20 September 2022 when further questions regarding speed control will be raised.

49. Community

Cllr Leggett provided the Clerk with receipts from the fundraising events so far this year:

Income	
Quiz Entry Fees	195.00
Raffle Tickets	95.00
	<u>290.00</u>
Less: Expenditure	
Beacon	40.00
Bouncy Castle Hire	95.00
Napkins/Plates	9.50
Jubilee Mugs	18.99
Balloons	8.97
Tablecloths	41.40
Tablecloth clips	8.99
Face paints	30.00
	<u>252.85</u>
Surplus Income	<u><u>37.15</u></u>

It was felt the Quiz and the Jubilee event had been a great success, thanks again were extended to all who had taken part.

Suggestions for the additional beacon, which had been made for the Jubilee event, to be used as a planter was agreed and it will be placed near the post box on the Woodside green. The balance in hand of £37.15 from the fundraising events will be used to fill the beacon with plants - to be arranged by Cllr Leggett.

50. Plume Educational Trust – (Trustee - Cllr Wylie)

Nothing to report at this time but there is the first face to face meeting since the start of the pandemic tomorrow night (20 July 2022). The Trustees will approve the Annual Reports and Finances and to confirm whether Scholarships are to be offered for the next academic year.

51. Correspondence

- a) There was no additional correspondence other than had already been circulated via email or detailed as a separate agenda item.

52. Finance

- a) To review and approve receipts, payments and bank reconciliation for May and June 2022 - List of payments circulated to members at the end of each month prior to the meeting – unanimously approved and signed off by Cllr Rowsell.

May-22						
FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
06/22-23	13/04/2002	BHIB	Annual Insurance from 1 June 22 to 31 May 23	400.27		400.27
07/22-23	09/05/2022	Mow My Law n	Grass cutting services x3 April 2022	210.00		210.00
08/22-23	16/05/2022	Maldon District Council	Community Engagement Team Services - April 22	35.94	7.19	43.13
09/22-23	31/05/2022	Clerk	Salary and expenses month 2 - May 2022	427.80		427.80

Jun-22						
FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
10/22-23	30/05/2022	Mow My Law n	Grass cutting services x2 May 2022	140.00	0.00	140.00
11/22-23	31/05/2022	Victory Hall	Victory hall hire x2 hrs July 2022 mtg	16.00		16.00
12/22-23	09/06/2022	ICO	GDPR/Data Protection annual renewal from 24 July 2022	40.00		40.00
13/22-23	13/06/2022	Maldon District Council	Community Engagement Team Services - May 2022	35.94	7.19	43.13
14/22-23	13/06/2022	Victory Hall	Victory hall hire x1 hr 22 June 2022 planning mtg	8.00		8.00
15/22-23	15/06/2022	Victory Hall	Victory hall hire x2 hrs 13 Aug 2022 re Cllr Stamp surgery	16.00		16.00
16/22-23	22/06/2022	Councillor	Expenses - Brass Plaques	38.33		38.33
17/22-23	30/06/2022	Clerk	Salary and expenses month 3 - June 2022	333.88		333.88
18/22-23	27/06/2022	Mow My Law n	Grass cutting services x2 June 2022	140.00		140.00

- b) **Clerk's update** – the end for the year 2022 regulations had been met following the annual audit, documents included on the website and the notice of public rights runs up to and including 22 July 2022. The Precept for the current year in the value of £5,500 had been received from Maldon District Council on 25 April 2022.
- c) **Locality Fund** – the Parish Council were grateful to Cllr Stamp in assisting with a successful funding application in the value of £784.99 this year, received on 1 July 2022, covering the value of the wood chipper plus a contribution towards the hedge saplings planting project.

53. Training

No requests for training were received at this time.

Cllr Rowsell confirmed Maldon District Council were currently offering free Councillor training if any member wished to take part.

54. External Meetings

Clerk to attend the Dengie Hundred Group of Parish Councils meeting on 20 July 2022.

Cllr Leggett to attend the next Village Hall Committee meeting on 18 October 2022.

55. Information Exchange & Items for next Agenda

No requests were received for information exchange or items to be placed on the next agenda.

56. Date of next meeting – Tuesday 20 September 2022 @ 7pm**57. All business having been transacted, the Chair thanked everyone for attending and closed the meeting at 8.35pm.**