

MUNDON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON
TUESDAY 15 MARCH 2022 AT 7PM IN THE VICTORY HALL

Email: mundonparishcouncil@yahoo.com

Website: Mundon.org – Tel: 07789 342747

Present: Cllr Gavin Rowsell, Cllr Kerry-Jane Wylie, Cllr Lynne Attfield and
Cllr Diane Leggett

In Attendance: Mrs Jackie Lines – Parish Clerk/RFO

Members of the Public: 2

Meeting Commenced at: 7pm

136. Chairman's welcome and to receive apologies of absence

Apologies received and accepted from Cllr John Bennett and County Cllr Wendy Stamp.

137. Declarations of Interest

- a) Members made the usual declaration that members live and/or work in the District and declared a global declaration. Cllr Leggett made a declaration regarding agenda item 149 – Parish Land.
- b) Members noted their responsibility to make any changes to their register of interests within 28 days and let the Parish Clerk know that it had been done.

138. Minutes of the previous meetings

Minutes of the meetings held on 18 January 2022 were approved and signed by the Chairman as a true and accurate record – unanimous decision.

139. Public Forum

No items were raised by the members of the public present at the meeting.

140. County/District Councillors Report

No reports available, County and District Councillors not present.

141. Policies, Procedures and Risk Assessments

To consider and resolve any annual or new drafts –

a) Standing Orders

Document had not been reviewed by some members in its entirety – carry forward to the next meeting. Content of new NALC versions to be considered prior to integration into existing document in the future – unanimous decision.

b) Financial Regulations

Document had not been reviewed by some members in its entirety - carry forward to the next meeting – unanimous decision.

c) Councillor Code of Conduct

Clerk reported - there is currently some confusion with the content of the LGA's updated version for generic use across all Councils. Agreed as recommended to

make no change to the current version already adopted in March 2021 until it is clear what the District Councils will be adopting – unanimous decision.

142. Transport

- a) It came to light when Cllr Rowsell had a discussion with MDC Planning recently that they were not aware Mundon were on a bus route. Cllr Rowsell updated Planning with the First buses route details.
No other new issues were raised.
- b) Bus Back Better Strategy virtual meeting 18 Nov 2021 – Cllr Bennett to obtain details of the minutes and update the Council at the next meeting.

143. The Furze

Boundary fences to be reconsidered in the future following the difficulty obtaining quotes.

Wood has been taken from The Furze without the Council's consent. Some logs are intentionally left by the Council for the natural habitat of woodland wildlife. Council are unable to allow permission for logs to be taken for personal use. The signs at the entrances of The Furze clearly state the covenants of the parish land.

A wood chipper had been requested by the Wood Wardens to maintain the paths within the wood. Three quotes obtained, agreed item to be purchased and from capital funds – unanimous decision.

Funding towards fuel costs may be required by the Wood Wardens.

144. Grass Cutting/Verges

The planting of 500 shrub/hedge saplings with guards along the verge on Mundon Road had successfully taken place during February by a team of volunteers.

Following the planting, Cllr Attfield and Cllr Rowsell had met with the grass cutting company who had agreed a reduction in charges. In addition some strimming work may initially be required around the new hedges until they are established.

Cllr Rowsell confirmed for safety reasons, some trees had been tidied to avoid the contractor's mower having to go on to the road.

145. Neighbourhood Watch

One notable incident was that on 14th February a villager was sadly taken in by unscrupulous workmen who pressure washed the driveway and patio leaving drains blocked and an awful mess. They preyed on a vulnerable person and charged them well over what the cost should have been. Neighbours were quick to assist and 999 called but as the cleaning works were accepted by the resident, they would not attend. Cllr Wylie visited the resident and gave them Cllr Rowsell and Cllr Wylie's contact details should they need any help at all. The police did attend to check the resident was alright. The workmen did return after the storm to try and fix various roof 'defects' but a neighbour in no uncertain terms told them not to return.

25th January Chelmsford Group of Neighbourhood Watches Meeting Report

Issues raised relating to the Maldon area were that the Police were due to have planned operations around burglaries and drug supply. It was also noted that there is an increased problem with hare coursing. Next meeting 29/31 March.

NHW March campaign

NHW research shows **two thirds (67%) of people are worried about their home being broken into**, yet there are simple, proven measures we can all take to reduce our chances of becoming a victim of burglary by up to 50%.

The campaign highlights simple measures using the acronym WIDEN.

W: WINDOWS: Keep your windows locked

I: INTERIOR: Put inside lights on a timer/smart bulb

D: DOORS: Double or deadlock your doors

E: EXTERIOR: Put outside lights on a sensor

(N): NEIGHBOURS: Keep an eye out for your neighbours

To learn more about WIDE(N) and burglary prevention measures, visit ourwatch.org.uk/thinkwiden.

Community Safety, Engagement and Bike Marking Event

8th April 2022 10am – 15.30

Promenade Park, Maldon.

Maldon District Community Safety Partnership (CSP) are leading the event with Essex Police and partner agencies to provide free security bike marking, community safety advice together with public engagement opportunities.

146. Woodside

Negotiations regarding the passing of Woodside to the Parish Council are still taking place. Council to also obtain quotes for repair to the tarmac paths.

147. Website and Social Media

CLlr Rowsell reported, the website continues to have a small amount of views. Currently there are 203 followers on Facebook with around 1 added per week. Recent posts received around 70 views with a maximum of 8 engagements.

148. Planning

a) Planning Applications

22/00103/FUL PP-10582583

Removal of palisade fencing and storage container and erection of single storey E(g)(iii) (light industrial) and B8 (storage) industrial building
Suffolk Life Annuities, Unit 3 Mapledean Works, Maldon Road – reviewed with no objections – unanimous decision.

b) Planning Decisions (and awaiting Decisions)

21/01230/OUT PP-10402912 - Orchards, New Hall Lane

Proposed 1 and a half storey chalet styled bungalow – **Pending consideration by MDC as at 15 March 2022**

c) Planning Correspondence

Members to note receipt via email of the following:

List of planning applications weeks 2 to 10 - **Noted**

List of planning decisions and appeals weeks 2 to 10 – **Noted**

United Dengie Councils – regarding the proposed planning application and infrastructure for South Woodham Ferrers – two members anticipated attending the meeting at 9am on 8 April 2022 at Champions Hall in South Woodham Ferrers.

149. Parish Council Land – Ownership and Boundaries

A further quote for the Council's legal costs, to be met by the individual residents, had been obtained.

A letter will be sent to a resident to reclarify the fence line.

150. Highways

a) **New Highways Issues** – a resident confirmed highways had been contacted about the damaged drain cover opposite the village hall, highways attended but did not consider the work to be urgent and the matter will be addressed with their general repairs.

Cllr Attfield confirmed the missing right hand bend sign at the bottom of the hill had been reported to highways twice but no repair made. Cllr Rowsell will report the matter again.

b) Further information from the Community Protection Team had been received after carrying out random speed checks –

January – one attendance of 30 minutes = 4 offenders

February – two attendances of 30 minutes = 17 offenders

151. Community

a) Mundon Information Booklet – Cllr Wylie confirmed, the booklet had gone to print and should be received by the end of the week. Cllr Wylie will arrange distribution along with event flyers for the Jubilee celebrations.

b) Cllr Leggett reported the Queen's Jubilee Committee had met twice since the last Parish Council meeting. Intention to hold a tea party, BBQ, lighting of the beacon and disco on Thursday 2 June. Fundraising events will also be held, the first being a Quiz Night on Saturday 9 April from 7pm in the Village Hall. Full details of all events can be found on the Parish Council's website <https://www.mundon.org/>

152. Plume Educational Trust

Cllr Wylie confirmed there was nothing to report at this time and probably not until the next set of applications which will be in the autumn.

153. Correspondence

There was no additional correspondence other than what had already been circulated via email or detailed as a separate agenda item.

154. Finance

- a) To resolve to approve, receipts, payments and bank reconciliations for January and February 2022 – List of payments circulated to members at the end of each month prior to the meeting – unanimously approved and signed off by Cllr Rowsell.

Jan-22

FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
38/21-22	23/12/2021	MDC inv MUN20184238	Tru Cam attendance x1 hr November 2021	35.06	7.01	42.07
39/21-22	31/01/2022	Clerk	Salary and expenses - Month 10 - Jan 2022	366.69		366.69

Feb-22

FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
40/21-22	27/01/2022	Victory Hall	Booking form for x2 hours 15 Mar 22 Mtg	16.00		16.00
41/21-22	05/02/2022	Glebe Farm Hedging	x500 hedging plants/saplings, cane supports and guards	660.79	132.16	792.95
42/21-22	14/01/2022	MDC inv MUN20184324	Tru Cam attendance x1 hr December 2021	35.06	7.01	42.07
43/21-22	10/02/2022	MDC inv MUN20184485	Tru Cam attendance 30 mins January 2022	17.53	3.51	21.04
44/21-22	16/02/2022	EALC inv 15129	Cllr Training - Day 1 on 22 Feb 22	90.00	18.00	108.00
45/21-22	16/02/2022	EALC inv 15142	Cllr Training - Day 2 on 8 Mar 22	90.00	18.00	108.00
46/21-22	28/02/2022	Clerk	Salary and expenses - Month 11 - Feb 2022	262.29		262.29

- b) National Salary Award and pay scales 2021/22 – Clerk to move to appropriate annual scale following satisfactory review and pay award backdated to 1 April 2021 to be concluded in March 2022 – unanimously agreed.
- c) Budget 2021/22 reflection – Clerk reported it was felt the Council will keep within budget this year, any movement throughout the year between budget headings mainly to cover additional Tru Cam attendance and a required increase in the Clerk's hours. The only capital expense so far this year related to 500 hedging plants/saplings.

155. Training

Cllr Leggett had completed two days of Councillor training which Cllr Leggett felt were useful and worthwhile.

No further requests received at present for future training.

156. External Meetings

Clerk reported attendance at the Clerk's online Forum meeting on 9 March 2022 and discussed some of the topics. It was felt the Clerk should monitor the Ride London event in May 2022 via their website to obtain future updates on the planned route.

157. Information Exchange & Items for next Agenda

No further information or agenda items were discussed or exchanged.

158.Date of next meetings – Tuesday 17 May 2022
Annual Meeting of the Parish Council – 7pm
Annual Parish Assembly – 8pm

159.All business having been transacted, the Chair thanked everyone for attending and closed the meeting at 9.00pm.