

MUNDON PARISH COUNCIL

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Mrs J Lines
Parish Clerk/RFO
Homestead
Old Heath Road
Althorne
Essex CM3 6EW

14 November 2023

Dear Councillors

You are summoned to attend the MEETING OF **MUNDON PARISH COUNCIL** to be held on **Tuesday 21 November 2023 at 7.00 p.m.** in the **Victory Hall, Mundon**, when the following business is proposed to be transacted.

Yours faithfully
Jackie Lines
Parish Clerk/RFO

Councillors: Cllr Gavin Rowsell (Chair), Cllr Kerry-Jane Wylie (Vice Chair),
Cllr John Bennett and Cllr Diane Leggett

A G E N D A

79. Chairman's welcome and to receive apologies of absence.

80. Declarations of Interest

- a) To receive Declarations of Interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interests are up to date or if new, to register at MDC i.e. if any changes occur that they are updated within 28 days on the MDC website.

81. Public Forum

A Code of Conduct to be adhered to as a whole and is consistent with "Nolan Principles" which are set out in paragraph 3.1 of the Code of Conduct and the provisions of S29(1) Localism Act 2011.

82. Minutes of the previous meeting – 19 September 2023

To receive, approve and sign the minutes of the meeting of the Parish Council held on 19 September 2023.

83. Councillors

Councillor vacancy to be filled by co-option.

84. County/District Councillors Report

To receive reports from County and/or District Councillors.

85. Policies, Procedures, Risk Assessments and Contracts

To consider and resolve any annual or new drafts:

- a) Data Protection Policy.
- b) Management of Records Policy.

86. Transport

To receive an update on transport from Cllr Bennett.

87. The Furze

To receive an update on The Furze.

88. Grass Cutting/Verges

To receive an update from Cllr Leggett.

89. Neighbourhood Watch

To receive an update from Cllr Wylie.

90. Woodside

To receive an update, consider and resolve matters arising from the project of fence painting.

91. Website and Social Media

To receive an update from Cllr Rowsell.

92. Planning

a) **Planning Applications For Information Only and for Review
For Information Only**

23/00960/AGR PP-12492869

Brickhouse, New Hall Lane, Mundon

Prior notification for an extension to an agricultural building

For Review

22/00314/OUTM PP-11430366

Amended Application

Land south of Fambridge Road, Burnham Road and east west of Station Road, Althorne

Outline planning application with all matters reserved except for access, for a phased mixed use development including: up to 550 dwellings (Class C3) including affordable housing; up to 1,000sqm commercial space (use Class E); Early years facility (use Class E(f)); Education provision (use Class F1(a)) ; a 16ha district park; a 3.3ha local park; allotments access enhancements and associated development

b) Planning Decisions (and awaiting Decisions)

23/00744/RESM PP-12152781

Mapledean Poultry Farm, Mapledean Chase, Mundon

Reserved matters application for approval of layout, appearance, landscaping and scale following outline planning permission OUT/MAL/18/01034 (Redevelopment of poultry farm for approx. 5030sqm B1 (b) & c) commercial floor space with associated access arrangements)

23/0331/LDE PP-12044336

Claim for lawful development certificate for an existing C3 dwelling without compliance with the relevant reserved matters MAR/253/67/1

Wycke View Farm, Main Road, Mundon

23/00382/FUL PP-12059541

Unit 19 Mapledean Works, Maldon Road, Mundon

Construction of new portal framed B2 light industrial building with part mezzanine floor and office

Appeal - APP/X1545/W/23/3317079

22/00491/FUL PP-11144693

Glenlene Main Road Mundon Essex

Construction of a two storey detached dwelling

23/00440/OUT PP-12118536

Land North of Willow Grove, Maldon Road, Mundon

Outline planning application (with all matters of detail reserved for future determination except for means of access) for the erection of up to two dwellings.

c) Planning Correspondence:

Members to note receipt via email of the following:

List of planning applications, decisions and appeals weeks 38 to 46.

93. Highways

- a) To receive any updates on outstanding or new highways matters.
- b) To review information received from the Community Protection Team after carrying out regular speed checks via a TRUCAM.
- c) To receive an update on the signs to display speeding data.
- d) To receive an update on village gateways.

94. Community

- a) Fundraising Committee update from Cllr Leggett and to consider and resolve any matters arising.
- b) Appendix 1 – Fundraising income and expenditure account to 30 September 2023.

95. Plume Educational Trust

Report from Trustee, Cllr Wylie.

96. Correspondence

A list will be provided on the evening of the meeting if any correspondence is received in addition to what has previously been circulated via email and is not an agenda item.

No decisions can be made under this heading it is for information only.

97. Finance

- a) To review and approve receipts, payments and bank reconciliation for September and October 2023 - List of payments are circulated to members at the end of each month prior to the meeting.

Sep-23							
FOLIO	DATE	PAYMENT	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
22/23-24	02/09/2023	BP	Mow My Lawn	Grass cutting services 19 May, 8 June and 24 June 2023	150.00		150.00
23/23-24	29/09/2023	BP	Clerk	Salary and home office - month 6 - September 2023	404.54		404.54

Oct 23							
FOLIO	DATE	PAYMENT	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
24/23-24	02/10/2023	BP	Victory Hall	Victory Hall hire x2 hrs Nov 2023 mtg	16.00		16.00
25/23-24	17/10/2023	BP	Maldon District Council	Sept23	121.59	24.32	145.91
26/23-24	31/10/2023	BP	Clerk	Expenses - x1 speed data sign from UK Safetystore	23.99	4.80	28.79
27/23-24	31/10/2023	BP	Clerk	Salary and home office - month 7 - October 2023	413.75		413.75

- b) To review, consider and resolve the budget and precept for 2024/2025.
 c) To consider and resolve the 2023/24 Local Government Services Pay Agreement for clerk backdated to 1 April 2023.
 d) Internal interim audit for current year update.

98. Training

To consider and resolve any future needs for members, clerk and volunteers.

99. External Meetings

To receive reports on any external meeting attended by councillors or clerk.

100. Information Exchange and Items for next Agenda

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting, other than what has already been decided during the course of the meeting.

101. Next meeting to be held on Tuesday 16th January 2024 @ 7pm**102. All business having been transacted, the Chair thanks everyone for attending and closes the meeting.**

**Mundon Parish Council
Fundraising Account
22 March 2023 to 30 Sept 2023**

Appendix 1

Income

B/Fwd	18.22
Summer Fete (12 Aug 23)	
Donation - TTS	100.00
Donation - JB	40.00
MPC reimbursement LP Inv	40.00
Raffle Tickets	123.00
Bric-a-Brac	58.10
Tombola	85.00
Refreshments	<u>112.10</u>
	576.42

Less: Expenditure

Cakes/napkins/prizes	50.40
Refreshments	38.00
Splat the Rat	10.00
Sweets	15.00
LP - fence repair materials	40.00
Float	100.00
Pansies	5.00

258.40

Surplus Income

318.02