**Present:** Cllr Gavin Rowsell, Cllr Lynne Attfield Cllr Richard Wilson, Cllr Kerry-Jane Wylie &

District Cllr Mark Bassenger.

**In attendance:** Mrs S Sayer – Parish Clerk

**Members of Public: 0**

1. **Chairman’s Welcome & Apologies.**

The Chair welcomed all those present and Cllr Lynn Attfield to her first meeting. & apologies were received from Cllr Len Clark.

1. **Declarations of Interest**
   1. Members made the usual declaration that all members live and/or work in the District and declared a global declaration. No other declarations were made at this point in the meeting.
   2. Members noted their responsibility to make any changes to their register of interests within 28 days.
2. **The Minutes of the last meeting – 16th July 2019**
   1. The minutes of the meeting held on 16th July 2019 were approved and signed by the Chairman as a true and accurate record. Proposed: Cllr Wylie and Seconded by: Cllr Rowsell.
3. **Public Comments**

No members of the public present to raise any issues.

1. **District Councillors report**

Cllr M Bassenger informed members of the following points:-

* The Yacht Club near the end of Promenade Park in Maldon was coming to the end of the lease and the land is owned by Maldon District Council, and it is likely that the District Council will reclaim the property.
* It was also mentioned that MDC are possibly moving offices as the current ones are too large for purpose and too costly to run.
* It is likely that MDC will not be defending an appeal regarding a proposed

development in Heybridge as there are no material planning objections that

* could stop the pre-application until a full application is put in. MDC officers

have spoken to Simon Quelch the Council’s legal representative and

Barristers. A big residential group are very unhappy, but until the full

application is entered, the material concerns can not be looked at.

1. **Love Essex Campaign -**Members noted that MDC are working with 15 KFC and 3 McDonalds outlets to reduce the scourge of people throwing their litter. Also branding packaging with “Can you afford to throw away £150.00”.
2. **Dengie Hundred Group of Parish Councils – meeting on 18th September 2019.**

Cllr Wylie will be attending this meeting and bring a report to the next Parish

Council meeting on 18th November 2019.

1. **Transport**

No update available as Cllr Clark away.

1. **The Furze**

All is going well.

1. **Grass Cutting**

Members happy with the grass cutting will continue to monitor.

1. **Neighbour Hood Watch**

Cllr Wylie informed members that contact had been made with the Neighbourhood Watch representative in Braxted and they will be having a catch up. Facebook is carefully monitored for any signs of crime. There is also a group called Dengie Farm Watch run by Dengie Crops Ltd in Dengie.

A new Chief Inspector Gerry Parker has been appointed who is choosing a new team to deal with crime in the local area.

1. **Village Adopter Scheme**

Members felt that this scheme was effectively what a Parish Council does in the

course of its normal day to day business. The letter was noted, but members

were happy to carry on as before.

1. **Woodside**

Clerk called the housing association to get an update and was told that the

previous representative was no longer dealing with the matter and was

passed onto Karen Embleton who stated that a valuation was being carried out

on the piece of land and would keep the Parish Council informed. Members

discussed that if the land was gifted and the Parish Council accepted that they

would want the paths to be brought back up to spec as they are in need of

some repair.

1. **Defibrillator – Outside Victory Hall**

The responsibility of the replenishing, monitoring of the defibrillator was not

clear and it was determined that the Clerk to establish who is exactly

responsible for the equipment to ensure no further confusion.

1. **Website (Mundon.org)/Parish Facebook Page**

a) Cllr Rowsell said that the website is not very well used

b) Cllr Wilson is putting information on FB and it is hoped that this will reach a

lot more people. Members raised concern that there were no members of the

public at the meeting and hoped that going forward this would improve.

c) Members noted the draft of the social media policy and took away to review

and a decision will be made at the next meeting.

1. **Broadband –**

A discussion took place which highlighted yet again the fact, that people were being told a variety of things which was causing a lot of confusion. Cllr Wilson to monitor and update at the next meeting.

1. **Training**

a) No further training was requested by the Councillors.

i) Clerk given permission for mileage to Highways Briefing in Great Dunmow

on 2/10/2019 split with other parishes that she works for.

b) New Councillors attended the training on 15th August 2019 at Dengie Village Hall, but felt it was really all down to common sense.

1. **Planning** 
   1. Planning Applications: - No planning applications to review.
   2. Planning Correspondence

Members noted receipt via email of the following:-

* + 1. List of Planning applications – 29-36
    2. List of Planning Decisions & Appeals – 29-36
  1. Planning Decisions**:**

None received at the time of writing.

1. **Highways**

**a)** Cllr Rowsell had been in regular contact with ECC representatives regarding the road closure, the replacement of the footbridge, the reporting ofroad defects and the problems with the signs and it was felt that the liaison was pretty good and regrettable that the road work had been held up by various problems that seemed to the general public to be an excuse.

b) The footbridge will be shut from 23rd October for 5 days, and there will be a meeting on site on 26th September with ECC Highways and Environmental Agency regarding ensuring a better environment for water voles and not cleaning out the ditch for 2 years, but this seemed to be counter productive in that the man- made drains are meant to take away the excess of water to prevent flooding of the road. Work supposed to be finished by 17th  November. Local businesses have been suffering due to the closure of the road.

c) Clerk informed members that the pallet of salt had been ordered and would be going to Cllr Rowsell for distribution when needed during a cold spell.

d) The decision to purchase any salt bins was deferred until permission from the Victory Hall Management Committee could be granted to have one on site

e) Members noted the new Essex Highways Annual Plan.

f) Members noted the letter circulated by Woodham Mortimer and Hazeleigh Parish Council to County Councillor Kevin Bentley about various problems they have experienced and it was decided that Cllr Rowsell draft up a letter detailing the problems experienced by Mundon residents in regard to the two road closures in the past 12 months.

g) Clerk informed members that the wheelie bin stickers were on order and that an amount of £95.00 needs to be paid to Asheldham and Dengie Parish Council who paid for them. Leaflet to be designed by clerk and approved by members and copies to be circulated with the stickers when they arrive.

1. **Correspondence**

There was no additional correspondence other than what had already been

circulated via email or that detailed as a separate agenda item.

1. **Financial and Management Risk Assessment**

**a)** Members to review and bring back any changes to the next meeting in

November.

b) Members agreed that Cloud storage to be purchased for back up of the Mundon Parish Council files.

1. **Finance**
2. Members approved the payments for September and signed off the bank

reconciliation to the end of August 2019 – **AGREED**

1. Barclays had lost the first mandate change form. Members re-signed.
2. **EALC 75th Annual Conference – 19/9/19**

No one was available to attend.

1. **External Meetings**

Cllr Attfield attending a Police meeting in November.

1. **Information Exchange & Items for Next Agenda**

Cllr Attfield going to look into the possibility of Village Gateways.

1. **Date of the next meeting** **–** Tuesday 19th November 2019 7.30 p.m.

**MEETING CLOSED AT 9.05 p.m.**