

# MUNDON PARISH COUNCIL

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Mrs J Lines  
Parish Clerk/RFO  
Homestead  
Old Heath Road  
Althorne  
Essex CM3 6EW

12 January 2026

## Dear Councillors

You are summoned to attend the MEETING OF **MUNDON PARISH COUNCIL** to be held on **Tuesday 20 January 2026 at 7.00 p.m.** in the **Victory Hall, Mundon**, when the following business is proposed to be transacted.

Yours faithfully  
Jackie Lines  
Parish Clerk/RFO

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**Councillors: Cllr Gavin Rowsell, Cllr John Bennett, Cllr Kerry-Jane Wylie, Cllr Diane Leggett and Cllr Marita Ponting**

## A G E N D A

**96. Chairman's welcome and to receive apologies of absence.**

**97. Declarations of Interest**

- a) To receive declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interests are up to date or if new to register at MDC i.e. if any changes occur that they are updated within 28 days on the MDC website.

**98. Public Forum**

A code of conduct to be adhered to as a whole and is consistent with the Seven Principles of Public Life (known as the "Nolan Principles") which are set out in the Introduction and Appendix A of the Councillor Code of Conduct and the provisions of S28 Localism Act 2011.

**99. Minutes of the previous meetings – 18 November 2025**

To receive, approve and sign the minutes of the meetings of the Parish Council held on 18 November 2025.

**100. County/District Councillors Report**

To receive reports from County and/or District Councillors.

**101. Policies, Procedures, Risk Assessments and Contracts**

To consider and resolve any existing policies or new drafts.  
Financial and Management Risk Assessment.

**102. Public Transport**

To receive an update from Cllr Ponting

**103. The Furze**

To receive an update on The Furze.

**104. Grass Cutting/Verges**

To receive an update from Cllr Leggett.

**105. Neighbourhood Watch**

To receive an update from Cllr Wylie.

**106. Woodside**

To receive an update.

**107. Website and Social Media**

To receive an update from Cllr Rowsell.

**108. Planning**

**a) Planning Applications For Review (and For Information Only)**

**25/00750/VAR PP-14262362**

**Desch Plantpak Ltd, Maldon Road, Mundon**

Removal of condition 5 on approved planning permission  
94/00480/FUL (Alterations and extension to factory unit)

**25/00995/LDP PP-14360697 (For Information Only)**

**Mapledean Poultry Farm, Mapledean Chase, Mundon**

Claim for lawful development certificate for a proposed continued development of  
commenced planning permission OUT/MAL/18/01034 and RESM/MAL/23/00744

**25/01022/FULM PP-14350416**

**Land East Of Bridge Wick Lane, Dengie**

The construction, operation (including maintenance) and decommissioning of an onshore  
wind electricity generating facility and associated infrastructure, comprising up to 15 Wind  
Turbine Generators (WTGs), onsite substation, access tracks, underground cabling, temporary  
construction compounds, temporary concrete batching plant, and landscape and ecological  
mitigation and enhancement

**b) Planning Decisions (and awaiting Decisions)**

**25/00954/FUL**

**Land at Bramble Hall, Mundon Road, Mundon**

30MW Solar Park (including cable route from site to point of connection) and associated  
infrastructure

**25/00750/VAR PP-14262362**

**Desch Plantpak Ltd Maldon Road Mundon**

Removal of condition 5 on approved planning permission  
94/00480/FUL (Alterations and extension to factory unit)

**25/00694/FUL PP-14166580**

**Land at Whitegate Farm, Vicarage Lane, Mundon**

Change of use of land from ménage to agricultural and erection of ancillary barn to support the agricultural use of the wider farm.

**25/00748/HOUSE PP-14248640 and 25/00749 PP-14248640**

**Dormer Cottage, Main Road, Mundon**

Replacement of the existing conservatory with a single storey rear extension.

**24/01004/OUTM PP-13623594**

**Land South Of Threeways and 45 The Street Latchingdon**

Outline planning application with all matters reserved except for means of access, for up to 140 no. dwellings (Use Class C3) including 40% affordable housing; new site access and internal access roads; a new village centre (Use Class E(a)); flexible employment space (Use Class E); car and cycle parking; landscaping; sustainable urban drainage systems; public open space and footpaths; community woodlands and allotments; together with associated infrastructure.

**25/00301/FUL PP-13849407**

**Land adjacent The Old Post Office, Main Road, Mundon**

Demolition of existing outbuildings and construction of two bedroom dwelling and extended vehicle crossover.

**c) Planning Correspondence:**

Members to note receipt via email of the following:

List of planning applications, decisions and appeals for weeks 47 to 02.

**109. Highways**

- a) To receive any updates or concerns on new highways matters.
- b) To review information received from the Community Engagement Team after carrying out regular speed checks via a TruCAM.
- c) Weight restrictions for HGVs.
- d) Update on traffic calming measures through the village, to include village gateways.

**110. Community**

- a) Fundraising Committee update from Cllr Leggett.
- b) Consider and resolve Defibrillators within Mundon.
- c) Consider and resolve any expenditure requests.

**111. Plume Educational Trust**

Report from Trustee, Cllr Wylie.

**112. Correspondence**

A list will be provided on the evening of the meeting if any correspondence is received in addition to what has previously been circulated via email and is not an agenda item.

No decisions can be made under this heading it is for information only.

**113. Finance**

- a) To review and approve receipts, payments, bank reconciliation and budget v actual reports for November and December 2025 - List of payments are circulated to members at the end of each month prior to the meeting.

**Nov-25**

FOLIO	DATE	PAYEE	DESCRIPTION	NET AMT	VAT	GROSS
41/25-26	18/11/2025	Wood Warden	Wood stain for Tommy	7.50	1.50	9.00
42/25-26	23/11/2025	Mow My Lawn	Inv 1870 - Grass cutting 31 October 2025	80.00		80.00
43/25-26	30/11/2025	Clerk	Salary, home office - month 8 - Nov 2025	489.42		489.42

**Dec25**

FOLIO	DATE	PAYEE	DESCRIPTION	NET AMT	VAT	GROSS
44/25-26	08/12/2025	Victory Hall Committee	Hall hire x2hrs for 20 January 2026 PC Meeting	20.00		20.00
45/25-26	30/12/2025	Clerk	Salary, home office - month 9 - Dec 2025	393.09		393.09

- b) Annual Precept and Budget for 2026/27.  
 c) Locality Fund update.  
 d) To consider and resolve credit on PAYE account with HMRC.  
 e) To consider and resolve any capital expenditure requests from Capital Reserves.

**114. Training**

Updates and to consider and resolve future needs for Councillors, Volunteers and Clerk.

**115. External Meetings**

To receive reports on any external meeting attended by Councillors or Clerk.

**116. Information Exchange and Items for next Agenda**

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting, other than what has already been decided during the course of the meeting.

**117. Date of future meetings, next meeting – Tuesday 17 March 2026 @ 7pm.****118. All business having been transacted, the Chair thanks everyone for attending and closes the meeting.**