

# MUNDON PARISH COUNCIL

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Mrs J Lines  
Parish Clerk/RFO  
Homestead  
Old Heath Road  
Althorne  
Essex CM3 6EW

12 July 2022

## Dear Councillors

You are summoned to attend the MEETING OF **MUNDON PARISH COUNCIL** to be held on **Tuesday 19 July 2022 at 7.00 p.m.** in the **Victory Hall, Mundon**, when the following business is proposed to be transacted.

Yours faithfully  
Jackie Lines  
Parish Clerk/RFO

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**Councillors:** Cllr Gavin Rowsell, Cllr Lynne Attfield, Cllr John Bennett,  
Cllr Kerry-Jane Wylie and Cllr Diane Leggett

## A G E N D A

### **34. Chairman's welcome and to receive apologies of absence.**

### **35. Declarations of Interest**

- a) To receive declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of interest are up to date or if new to register at MDC i.e. if any changes occur that they are updated within 28 days on the MDC website.

### **36. Minutes of the previous meetings – 17 May 2022 and 22 June 2022**

To receive, approve and sign the minutes of the meetings of the Parish Council held on 17 May 2022 and 22 June 2022.

**37. Public Forum**

A Code of conduct to be adhered to as a whole and is consistent with “Nolan Principles” which are set out in paragraph 3.1 of the Code of Conduct and the provisions of S29(1) Localism Act 2011.

**38. Policies, Procedures and Risk Assessments**

To consider and resolve any annual or new drafts -

- a) Complaints Procedure
- b) Councillor Code of Conduct

**39. County/District Councillors Report**

To receive reports from County and/or District Councillors.

**40. Transport**

To receive an update from Cllr Bennett.

**41. The Furze**

- a) To receive an update on The Furze.
- b) Dog waste bins within The Furze and West Chase.

**42. Grass Cutting/Verges**

To receive an update from Cllr Attfield.

**43. Neighbourhood Watch**

To receive an update from Cllr Wylie.

**44. Woodside**

- a) To receive an update regarding quotations for the repair of paths with reference to Moat Housing’s proposal.
- b) Communication received from Moat Housing.

**45. Website and Social Media**

To receive an update from Cllr Rowsell.

**46. Planning**

- a) **Planning Applications to Review**  
No new applications to review at present.
- b) **Planning Decisions (and awaiting Decisions)**
  - 21/01230/OUT PP-10402912**  
Proposed 1 and a half storey chalet styled bungalow  
Orchards, New Hall Lane
  - 22/00409/FUL PP-11111598**  
Erection of two detached dwellings with integral garages, new access driveway and garden outbuildings  
Land North of Willow Grove, Maldon Road, Mundon
  - 22/00491/FUL PP-11144693**  
Construction of a two storey detached dwelling  
Glenlene, Main Road, Mundon

**Planning - For Information Only – Week 27**  
**PDE/MAL/22/00229**

Proposed 1st floor over with pitch roof and triangle dormers which is currently 5.93m and will be 8.38m

The Ponds Maldon Road Mundon Essex

**c) Planning Correspondence:**

Members to note receipt via email of the following:

List of planning applications weeks 20 to 28

List of planning decisions and appeals weeks 20 to 28

**47. Parish Council Land – Ownership and Boundaries**

a) To receive an update.

b) Ditch clearing.

**48. Highways**

a) To receive any updates on outstanding highways matters.

b) To review information received from the Community Protection Team after carrying out regular speed checks via a TRUCAM.

**49. Community**

Fundraising Committee update from Cllr Leggett.

**50. Plume Educational Trust**

Report from Trustee, Cllr Wylie

**51. Correspondence**

a) A list will be provided on the evening of the meeting if any correspondence is received in addition to what has previously been circulated via email and is not an agenda item.

No decisions can be made under this heading it is for information only.

**52. Finance**

a) To review and approve receipts, payments and bank reconciliation for May and June 2022 -

List of payments circulated to members at the end of each month prior to the meeting.

May-22						
FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
06/22-23	13/04/2002	BHIB	Annual Insurance from 1 June 22 to 31 May 23	400.27		400.27
07/22-23	09/05/2022	Mow My Law n	Grass cutting services x3 April 2022	210.00		210.00
08/22-23	16/05/2022	Maldon District Council	Community Engagement Team Services - April 22	35.94	7.19	43.13
09/22-23	31/05/2022	Clerk	Salary and expenses month 2 - May 2022	427.80		427.80

Jun-22						
FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
10/22-23	30/05/2022	Mow My Law n	Grass cutting services x2 May 2022	140.00	0.00	140.00
11/22-23	31/05/2022	Victory Hall	Victory hall hire x2 hrs July 2022 mtg	16.00		16.00
12/22-23	09/06/2022	ICO	GDPR/Data Protection annual renewal from 24 July 2022	40.00		40.00
13/22-23	13/06/2022	Maldon District Council	Community Engagement Team Services - May 2022	35.94	7.19	43.13
14/22-23	13/06/2022	Victory Hall	Victory hall hire x1 hr 22 June 2022 planning mtg	8.00		8.00
15/22-23	15/06/2022	Victory Hall	Victory hall hire x2 hrs 13 Aug 2022 re Cllr Stamp surgery	16.00		16.00
16/22-23	22/06/2022	Councillor	Expenses - Brass Plaques	38.33		38.33
17/22-23	30/06/2022	Clerk	Salary and expenses month 3 - June 2022	333.88		333.88
18/22-23	27/06/2022	Mow My Law n	Grass cutting services x2 June 2022	140.00		140.00

- b) Clerk's update.
- c) Locality Fund.

**53. Training**

Updates and review of future needs for members and Clerk.

**54. External Meetings**

To receive reports on any external meeting attended by Councillors or Clerk.

**55. Information Exchange & Items for next Agenda**

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting, other than what has already been decided during the course of the meeting.

**56. Date of next meeting – Tuesday 20 September 2022 @ 7pm**

**57. All business having been transacted, the Chair thanks everyone for attending and closes the meeting.**