

MUNDON PARISH COUNCIL

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Mrs J Lines
Parish Clerk/RFO
Homestead
Old Heath Road
Althorne
Essex CM3 6EW

8 November 2022

Dear Councillors

You are summoned to attend the MEETING OF **MUNDON PARISH COUNCIL** to be held on **Tuesday 15 November 2022 at 7.00 p.m.** in the **Victory Hall, Mundon**, when the following business is proposed to be transacted.

Yours faithfully
Jackie Lines
Parish Clerk/RFO

Councillors: Cllr Gavin Rowsell, Cllr Lynne Attfield, Cllr John Bennett,
Cllr Kerry-Jane Wylie and Cllr Diane Leggett

A G E N D A

82. Chairman's welcome and to receive apologies of absence.

83. Declarations of Interest

- a) To receive declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of interest are up to date or if new to register at MDC i.e. if any changes occur that they are updated within 28 days on the MDC website.

84. Public Forum

A Code of conduct to be adhered to as a whole and is consistent with "Nolan Principles" which are set out in paragraph 3.1 of the Code of Conduct and the provisions of S29(1) Localism Act 2011.

85. Minutes of the previous meeting – 3 October 2022

To receive, approve and sign the minutes of the meeting of the Parish Council held on 3 October 2022.

86. Policies, Procedures, Risk Assessments and Contracts

To consider and resolve any annual or new drafts:

- a) Update to Co-Option Policy for consideration and adoption if agreed.
- b) Clerk's contract of employment

87. County/District Councillors Report

To receive reports from County and/or District Councillors.

88. Transport

To receive an update from Cllr Bennett.

89. The Furze

- a) To receive an update on The Furze.
- b) Dog fouling, bins and signs.

90. Grass Cutting/Verges

- a) To receive an update from Cllr Attfield.
- b) Tree Planting Initiative.

91. Neighbourhood Watch

To receive an update from Cllr Wylie.

92. Woodside

To receive an update on the progress of negotiations with Moat Housing and the passing of the Woodside green to the Parish.

93. Website and Social Media

To receive an update from Cllr Rowsell.

94. Planning

a) Planning Applications to Review

22/01070/FUL PP-11594619

Land at Hook Farm, Mundon Road, Mundon

Proposed demolition of existing commercial structures and construction of 7no. new dwellings with associated landscaping

22/00314/OUTM PP-11430366

Proposal: Outline planning application with all matters reserved except for access, for a phased residential-led mixed use development

including: Up to 750 dwellings (Class C3) including affordable housing.....

Land South Of Fambridge Road Burnham Road and East West

Of Station Road Althorne Essex

b) Planning Decisions (and awaiting Decisions)

22/00409/FUL PP-11111598

Land North of Willow Grove, Maldon Road, Mundon
Erection of two detached dwellings with integral garages, new access driveway and garden outbuildings

22/00938/HOUSE PP-11488825

Whitehaven 3 Garlands Bungalow Mundon Road Mundon
Single storey rear extension - rebuild with a pitched roof the existing extension to side. Front extension below existing roof structure.

22/00970/LDE PP-11527460

Wycke View Farm, Main Road, Mundon
Claim for lawful development certificate for an existing erection of a dwelling with no agricultural occupancy condition.

22/00991/LDE PP-11544996

Little Wycke Farm, Blind Lane, Mundon
Occupation of Little Wycke Farm in breach of Condition 3 of MAL/191/77 and condition 4 of 00/00353/FUL (Agricultural occupancy) for a continuous period of time in excess of ten years

22/00742/HOUSE PP-11341790

Holmfield Bungalow, Main Road, Mundon
Single storey rear extension and conversion of garage into habitable room

c) Planning Correspondence:

UDC – to consider and resolve contribution request.

Members to note receipt via email of the following:
List of planning applications weeks 40 to 45
List of planning decisions and appeals weeks 40 to 45

95. Parish Council Land – Ownership and Boundaries

To receive and discuss any update.

96. Highways

- a) To receive any updates on outstanding or new highways matters.
- b) 20's Plenty for Us, consider and resolve.
- c) To review information received from the Community Protection Team after carrying out regular speed checks via a TRUCAM.

97. Community

- a) Fundraising Committee update from Cllr Leggett.
- b) Defibrillator.

98. Plume Educational Trust

Report from Trustee, Cllr Wylie

99. Correspondence

A list will be provided on the evening of the meeting if any correspondence is received in addition to what has previously been circulated via email and is not an agenda item.

No decisions can be made under this heading it is for information only.

100. Finance

- a) To review and approve receipts, payments and bank reconciliation for September and October 2022 - List of payments circulated to members at the end of each month prior to the meeting.

Sep-22						
FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
28/22-23	15/09/2022	Maldon District Council	Community Engagement Team Services - July 2022	35.94	7.19	43.13
29/22-23	15/09/2022	Maldon District Council	Community Engagement Team Services - August 2022	35.94	7.19	43.13
30/22-23	30/09/2022	Clerk	Salary and expenses month 6 - September 2022	336.64		336.64

Oct-22						
FOLIO	DATE	PAYEE	DESCRIPTON	NET AMT	VAT	GROSS
31/22-23	10/10/2022	Mow My Law n	Grass cutting services for Sept 22 - invoice 1270	140.00		140.00
32/22-23	11/10/2022	Victory Hall	Victory Hall hire x2 hrs re 15 Nov 22 mtg	16.00		16.00
33/22-23	17/10/2022	Maldon District Council	Community Engagement Team Services - September 2022	35.94	7.19	43.13
34/22-23	31/10/2022	Clerk	Salary and expenses month 7 - October 2022	472.00		472.00

- b) To review, consider and resolve the budget and precept for 2023/2024.
- c) To review, consider quotations and resolve the appointment of new internal auditors for the year ending 31 March 2023.
- d) To consider and resolve the 2022/23 National Salary Award for Clerk backdated to 1 April 2022 and Clerk's salary 2022/23 budget.
- e) Funding.
- f) To review, consider and resolve funding for Councillors attendance at the DHGPC Quiz event in November 2022.

101. Training

Updates and review of future needs for members and Clerk.

102. External Meetings

To receive reports on any external meeting attended by Councillors or Clerk.

103. Information Exchange & Items for next Agenda

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting, other than what has already been decided during the course of the meeting.

104. Date of next meeting – Tuesday 17 January 2023 @ 7pm**105. All business having been transacted, the Chair thanks everyone for attending and closes the meeting.**